



### Training of Occasional Drivers

In compliance with the valid legal norms, training for occasional drivers will take place in the Lecture Hall (Building A, A2.01) on May 17 and 31, 2016.

The training will be held on following terms:

<b>May 17</b>	<b>from 2 pm to 4 pm</b>
<b>May 31</b>	<b>from 9 am to 12 am.</b>

It is compulsory for all employees of the IOCB who use or plan to use a private (their own) vehicle for the needs of the organization (so-called travel orders). Participants in the training will bring their valid driver's license and identification (e.g. ID card or passport).

I warn all potential applicants for permission to use their own vehicle for domestic as well as foreign trips for work purposes of the IOCB that as of 1<sup>st</sup> June 2016 the permission will be given namely only to those of our employees who have demonstrably fulfilled the conditions of the "training for occasional drivers".

Prague, April 27, 2016

Michal Pošta