



**Background Materials for the 2013 Investment Budget  
and the Invitation for Public Procurement Pursuant to Act No.  
137/2006 Coll., in 2013**

In connection with the preparation of the budget for 2013 and the public procurement schedule in 2013,

**I charge the team leaders to**

prepare, like every year, the list of investment and non-investment devices and furnishings with the required period of implementation in 2013, namely in the form of the table in Attachment 1. In the table, list: the name of the equipment with precise technical parameters, its price without and with tax, its supposed supplier and the source of financing which the leader has been authorized to use within the team.

I draw your attention to the fact that all of the data are binding and any later change in the form of broadening or narrowing the material or financial criteria affects the plans of the other teams by disrupting the process of public procurements.

The expected financial value for public procurements is totaled for one fiscal period within the entire accounting unit.

The proposals for the procurement of the investment and non-investment equipment will be examined by the Methodological Council, mainly in terms of whether they are in accord with the research plan, in terms of duplicities as well as the suitability for wider circles of users and economy.

The budget consisting of the background materials listed above is approved by the Council of the Institution and commented on by the Supervisory Board.

The deadline for its submission in the Office of the Director is by **January 23, 2013**.

If there are any questions, please contact [petsch@uochb.cas.cz](mailto:petsch@uochb.cas.cz)

Prague, January 2, 2013

RNDr. PhDr. Zdeněk Hostomský, CSc.  
Director

Attachments: Table