Institute of Organic Chemistry and Biochemistry, AS CR, v.v.i.

Director's Order

8/2013

Checking the Publication Duty Pursuant to Act No. 137/2006 Coll., on Public Contracts, as Amended

In connection with the publication duty of the Institute of Organic Chemistry and Biochemistry of the AS CR, v. v. i.,

I charge

the deputy director for construction, the head of the technical-administrative unit, the head of the center for scientific information and the head of the economic unit:

1. with checking whether they have fulfilled their publication duties pursuant to Act No. 137/2006 Coll., on Public Contracts, about which they were informed by the internal legal office, namely:

1.1 with contracts concluded after April 1, 2012 for below- and above-threshold public procurements, whether they have sent these contacts to Veřejné zakázky, spol. s r.o. to be published and whether they have sent their amendments and addenda to these contracts and subcontracts of general agreements to the internal legal office

1.2 with contracts concluded after April 1, 2012 for small procurements, whether they have published in the profile of the contract owner (<u>https://www.profilyzadavatelu.cz/login</u>) contracts for more than CZK 500,000 excl. VAT including their amendments and addenda

1.3 with contracts with single performance shorter than one year concluded even before April 1, 2012 if they were performed after April 1, 2012, whether they have informed the internal legal office about the amount of the price actually paid and submitted the list of subcontractors

2. with complementing any missing documents including documents concerning the profile of the contract owner

3. with fulfilling the publication duties above also in the future.

The deadline for the inspection and for the removal of deficiencies is **June 30, 2013**. Should you have any questions, please contact dr. Graclova at <u>graclova@uochb.cas.cz</u>

Prague, May 28, 2013

RNDr. PhDr. Zdeněk Hostomský, CSc. Director