

FEBS Long-Term Fellowships

<https://www.febs.org/our-activities/fellowships/guidelines/>

General Guidelines for Fellowships

- FEBS Fellowships and Scholarships are intended to allow members of a FEBS Constituent Society to work in a laboratory in a different FEBS country from that in which they are normally working.
- Applicants (except those applying for a Summer Fellowship) should be a member of a FEBS Constituent Society. Applications from senior scientists will not be considered.
- FEBS Fellowships and Scholarships may not be used to complement, or as an extension to, another fellowship or scholarship. Applicants should state whether applications have been submitted to other funding bodies for the same project and whether any other fellowships have been received towards the same visit.
- No grant will be given by FEBS to the institute receiving the Fellow or Scholarship holder to cover research costs or bench fees.
- FEBS does not recognise recipients of its Fellowships or Scholarships as agents or employees of the Federation and accepts no liability for their actions and activities, or for their health and safety. It is the responsibility of the Fellow or the Scholarship holder to ensure that the host institute is fully covered by the appropriate insurances.
- Medical and travel insurance are not provided by FEBS. Recipients of Fellowships and Scholarships are urged to ensure that they are fully covered by the necessary insurances.
- FEBS is a non-governmental organisation and its Fellowships, Scholarships, Awards and Grants are not automatically endowed with any tax privileges. It is the responsibility of the recipient to pay any taxes levied by a national authority.

<https://www.febs.org/our-activities/fellowships/long-term-fellowships/>

Long-Term Fellowships

FEBS Long-Term Fellowships are awarded to support long-term visits for the purpose of scientific collaboration or advanced training. These Fellowships are originally granted for one year and may be renewed for a further year up to a maximum of three years.

Applications and eligibility

Candidates should normally be scientists who have obtained their PhD degree within the past three years.

In addition, applicants need to be members of a FEBS Constituent Society, to be working in a laboratory in a FEBS country and to be seeking to work in a laboratory in a different FEBS country.

Long-Term Fellowships are currently awarded once a year. Applications should be made before October 1st of the corresponding year via the online application system at fellowships.febs.org. The 2018 call is now open, with a deadline of 1 October 2018.

For detailed information, please read the following carefully: General Guidelines for Fellowships; Guidelines for FEBS Long-Term Fellowships; and Frequently-Asked Questions.

Awards for FEBS Long-Term Fellows

FEBS Long-Term Fellows are eligible to apply for the FEBS Distinguished Young Investigator Award and FEBS Follow-up Research Fund. The aim of our Distinguished Young Investigator Award is to give recognition to those FEBS Long-Term Fellows who have conducted excellent research during the tenure of their Fellowship, while the Fellowship Follow-up Research Fund aims to help young scientists who have been recipients of a FEBS Long-Term Fellowship to start work in an independent position in a FEBS country after completion of their Fellowship.

FEBS Fellows Meeting

Following previous Fellows Meetings in Spain in 2012 and France in 2014, 12 invited senior Long-Term FEBS Fellows convened in Jerusalem, 7–10 September 2017, alongside the FEBS Young Scientists' Forum and just ahead of the 42nd FEBS Congress, for the 3rd FEBS Fellows Meeting. They presented their research findings, exchanged ideas informally, were inspired by invited speakers and discussed further ideas to generate a sense of collegiality among FEBS Fellows. A report can be found on page 11 of FEBS News November 2017. Given the success of the meeting and enthusiasm of the Fellows, we expect to organize a 4th gathering of invited FEBS Long-Term Fellows, in Krakow, Poland in 2019.

FEBS Fellows 'room' on the FEBS Network

At the end of 2017, a pilot private community space on the new FEBS Network was set up for FEBS Long-Term Fellows to share research progress, career insights, and mutual support. For more information, please contact the room overseer and former FEBS Fellowships Chair, Prof. Andreas Hartig.

<https://www.febs.org/our-members/>

Our Members

FEBS Constituent Societies

FEBS brings together the thousands of members of national biochemistry and molecular biology societies in Europe and neighbouring regions. FEBS currently has 38 such 'Constituent Societies', comprising 35 Member Societies and 3 Associate Member Societies. A delegate from each Member Society, along with the FEBS Executive Committee, forms the FEBS Council.

Countries with a FEBS Member Society: Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Israel, Italy, Latvia, Lithuania, Norway, Poland, Portugal, Romania, Russia, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, The Netherlands, Turkey, Ukraine, United Kingdom (with Irish Area Section).

Countries with a FEBS Associate Member Society: Belarus, Moldova, Morocco.

As part of its overall goal of advancing the molecular life sciences, FEBS offers specific programmes of support for Constituent Society events, and support for young scientists of our Constituent Societies. Constituent Societies are also able to post Societies News on the FEBS website.

Joining FEBS Constituent Societies

Details about each of the Constituent Societies that make up FEBS, including links to their own websites, can be accessed from the list below. To join a FEBS Constituent Society, please contact the relevant society directly. Once you have joined a FEBS Constituent Society you are automatically a member of FEBS.

Many FEBS Constituent Societies do accept members from other countries, although note that most FEBS programmes of support for young scientists are focused on those studying or working in the FEBS area.

If you have any queries about membership in a specific country, please contact the relevant FEBS Constituent Society. For other membership queries, please email FEBS via the Contact Us section of the website.

<http://fellowships.febs.org/>

Application System

Welcome to the application system.

The following fellowship calls are currently running:

Long-Term Fellowships Fall 2018

launch: Sunday 1st July 2018 |

closing: Monday 1st October 2018

FEBS Long-Term Fellowships are awarded to support long-term visits for the purpose of scientific collaboration or advanced training. These Fellowships are originally granted for one year and may be renewed for a further year up to a maximum of three years.

<https://fellowships.febs.org/account/>

FEBS Long-Term Fellowships Fall 2018

FEBS Long-Term Fellowships are awarded to support long-term visits for the purpose of scientific collaboration or advanced training. These Fellowships are originally granted for one year and may be renewed for a further year up to a maximum of three years.

Applications as well as the referees' letters of support must be received by 5.00pm on Monday 1st October 2018. Incomplete applications will NOT be accepted. Please make sure that your application and your letter of support are submitted before the closing date.

To apply, you are required to register. This enables you to save your application and revisit/edit it before submitting, or to check its status. It is recommended that you register as soon as possible.

To register, please go to the Application Registration page.

Eligibility requirements

- Applicants must have a PhD and should normally be scientists with no more than three years post-doctoral experience.
- In order to be eligible to apply for a Long-Term Fellowship, applicants need to be members of a FEBS Constituent Society, to be working in a laboratory in a FEBS country and to be seeking to work in a laboratory in a different FEBS country.
- Applications must be aimed at furthering the science of biochemistry and molecular biology.
- Past holders of a Long-Term Fellowship may not apply for another Long-Term Fellowship.
- Please view the Eligibility Requirements for further details. The administrator is unable to answer queries relating to your eligibility; please follow the instructions and refer to the FAQs for more detailed explanations.
- The application as well as a referee's letter of support must be submitted online by 5.00pm on Monday 1st October 2018.

Fellowship details

- Normally, in each call no more than one candidate per given head of research group in a host laboratory will be granted a fellowship.
- The amount of the Fellowship will depend on the cost of living in the country visited and will include travelling expenses for the Fellow and their dependants. Travel costs will provide for a second-class rail fare or an economy flight between the place of residence and the host laboratory. Travel costs will not be paid if the applicant is already working at the host institute at the closing date of the call. Assistance for children may also be provided (for 1 child +14% and for 2 or more +28% on annual stipend).
- Applications must be completed in English.
- The Fellowship should be taken up within six months of its award. Any delay will require the authorisation of the Chairperson of the FEBS Fellowships Committee.
- At the end of each six months of the Fellowship, Fellows must prepare a short report highlighting progress of their work and, within three months of completion of the Fellowship, they must prepare a short report detailing the work done while in receipt of the Fellowship. These reports are to be sent electronically to the Chairperson of the FEBS Fellowships Committee. The FEBS Fellowship should be acknowledged in any work published relating to the project funded and two reprints of each article should be sent electronically to the Chairperson of the Fellowships Committee.
- During the tenure of the Fellowship or after its completion, Fellows may apply for a FEBS Distinguished Young Investigator Award or a grant from the FEBS Fellowship Follow-up Research Fund.
- By acceptance of a FEBS Fellowship, senior or recently completed FEBS Long-Term Fellows are expected to attend one FEBS Fellows Meeting preceding the annual FEBS Congress, upon invitation from the FEBS Fellowships Chair.
- Please view the FEBS Long-Term Fellowships page for further information.

Application timetable

- The application process begins on Sunday 1st July 2018.
- Applications must be submitted through the web site, and received by FEBS by 5.00pm on Monday 1st October 2018.
- One letter of support must be submitted through the web site by 5.00pm on Monday 1st October 2018. Incomplete applications will not be accepted.
- Decisions will be communicated to the applicants no later than 20th December 2018.
- Fellowships will commence earliest on 1st January 2019.

Guidelines for FEBS Long-Term Fellowships

To be read in conjunction with the General Guidelines for Fellowships and the Frequently Asked Questions about FEBS Long-Term Fellowships.

For Long-Term Fellowships, please register with the online application system at

https://fellowships.febs.org/lt_2018. The 1 October 2018 call is now open. For further information on application documents and information, see point 7 below.

- 1) FEBS Long-Term Fellowships are intended to support long-term visits for the purpose of scientific collaboration or advanced training. They are originally granted for one year and may be renewed for a further year up to a maximum of three years. Applicants must have a PhD.
- 2) Candidates should normally be scientists who have obtained their PhD degree within the past three years. However, duly justified career breaks such as compulsory national service and parental leave may be considered.
- 3) Long-Term Fellowships are not usually granted to scientists who have been recipients of a FEBS Short-Term Fellowship or FEBS Collaborative Developmental Scholarship during the preceding 12 months if the host laboratory is to be the same.
- 4) Normally, in each call no more than one candidate per given head of research group in a host laboratory will be granted a fellowship.
- 5) The amount of the Fellowship will depend on the cost of living in the country visited and, unless the applicant is already working at the host institute at the closing date of the call, will include travel expenses for the Fellow and his/her dependants. Such travel costs will provide for a second-class rail fare or an economy flight between the place of residence and the host laboratory. Assistance for children may also be provided (for 1 child +14% and for 2 or more +28% on annual stipend). The annual stipends can be downloaded on the right of this page. The host institution may provide additional top-up funds in cases where the stipend granted is below the minimum income for a postdoctoral researcher defined by law in the host country or for other reasons acceptable to FEBS.
- 6) Long-term Fellowships are awarded once a year. Applications should be submitted before October 1st of the corresponding year.
- 7) The web-based application process for Long-Term Fellowships requires the following information and documents (in English):
 - a) General application details and information on academic/research activities of the applicant, which will be entered online.
 - b) A research proposal. An outline of the proposed investigation should be set out under the following headings and be no more than six A4-sized pages of single-spaced text (minimum top and bottom margins required are 2 cm and 2.5 cm, respectively). It will need to be uploaded in pdf format (maximum file size 1 MB). Headings:
 - i. title;
 - ii. purpose, including the immediate and longer-term aims;
 - iii. background relating the proposed research to the present body of knowledge;
 - iv. plan, including details of the experiments to be carried out;
 - v. state-of-the-art and place in the international context
 - vi. motivation for choosing the laboratory and host institute to be visited, including how it fits longer-term career goals
 - vii. list of five recent papers of the host laboratory relevant to the proposed project;
 - viii. list of the five most significant papers of the host laboratory from the last ten years.In addition, a timetable (portrait orientation) of the experimental work to be carried out is to be set out on an extra page (not included in the six-page maximum).
 - c) Host acceptance. A confirmation of acceptance is required from the appointed head of the host institute or department, countersigned by the head of the research group(s) in which the applicant will be working, to confirm that the applicant will be accepted to work in the institute, that its facilities will be available to him/her to pursue the research proposed and that it will not ask FEBS or the applicant for any additional research grant, bench fees, or overheads, and indicating any dates the applicant has already spent at the institute. This should be provided on the official host acceptance form that can be downloaded from the application system, and should be scanned and uploaded with the other applications documents.

- d) A FEBS Constituent Society membership letter. A dated letter from the appropriate FEBS Constituent Society confirming that the applicant is a member and indicating the date on which the applicant joined the Society should be scanned and uploaded with the other application documents.
- e) A referee's letter of support. A letter of support for the application is required from an experienced scientist who knows the applicant and does not work at the host institute. This letter should be written on headed paper of the referee's laboratory. Referees will be provided with a link for direct upload of their letter. Candidates are advised to notify their respective referees well ahead of time. The link will be active until the deadline of the respective call.
- 8) Applications will be assessed by the Fellowships Committee and the decisions will be communicated to the applicants no later than December 31st of the same year.
- 9) The Fellowship should be taken up within six months of its award. Any delay will require the authorization of the Chairperson of the FEBS Fellowships Committee.
- 10) At the end of each six months of the Fellowship, Fellows must prepare a short report highlighting progress of their work and, within three months of completion of the Fellowship, they must prepare a short report detailing the work done while in receipt of the Fellowship. These reports are to be sent electronically to the Chairperson of the FEBS Fellowships Committee. The FEBS Fellowship should be acknowledged in any work published relating to the project funded and a reprint of each article should be sent electronically to the Chairperson of the Fellowships Committee.
- 11) By acceptance of a FEBS Fellowship, senior or recently completed FEBS Long-Term Fellows are expected to attend one FEBS Fellows Meeting preceding the annual FEBS Congress, upon invitation from the FEBS Fellowships Chair.
- 12) During the tenure of the Fellowship or after its completion, Fellows may apply for a FEBS Distinguished Young Investigator Award or a grant from the FEBS Fellowship Follow-up Research Fund.
- 13) Past holders of a Long-Term Fellowship may not apply for another Long-Term Fellowship.

<https://www.febs.org/our-activities/fellowships/long-term-fellowships/frequently-asked-questionsabout-febs-long-term-fellowships/>

Frequently-Asked Questions about FEBS Long-Term Fellowships

Can a scientist who is not a member of a FEBS Constituent Society apply for a fellowship?

No, only members of a FEBS Constituent Society are eligible to apply for a fellowship. Applications submitted without a letter from the appropriate FEBS Constituent Society confirming that the applicant is a member and indicating the date on which the applicant joined the Society are automatically discarded.

How does one become a member of a FEBS Constituent Society?

The full list of FEBS Constituent Societies can be found here. To join a FEBS Constituent Society, please contact that Society directly. The Fellowships Committee has no influence on this matter. Potential applicants for a fellowship should therefore not contact the Committee about this.

What is a FEBS country?

A FEBS country is a country where there is a FEBS Constituent Society. The full list of these Societies can be found here.

Is it possible to apply for a fellowship to work in Australia, USA, etc?

FEBS is a European Federation and it is exclusively for work to be carried out in countries where there is a FEBS Constituent Society that a fellowship may be sought - the full list of these Societies can be found here. Countries such as Australia and the US do not belong to the FEBS area and scientists wishing to work there should therefore apply for appropriate local funding and not to FEBS.

Is it possible for a member of a FEBS Constituent Society not working in a FEBS country to apply for a fellowship in the FEBS area?

Scientists not working in a FEBS country are not eligible to apply for a fellowship, notwithstanding the fact that they are members of a FEBS Constituent Society and wish to work in a laboratory in a FEBS country. Thus, scientists working in Asia, North America, etc. are not eligible to apply. Applications from developing countries in the FEBS area of interest may be considered.

Is there any restriction on the nationality of an applicant?

No, there is no restriction on the nationality of applicants. The determinant factors are the country in which the applicant is working and the country where the applicant would like to work. In other words, irrespective of his/her nationality, any member of a FEBS Constituent Society fulfilling the criteria laid down for the Fellowships Programme may apply for a fellowship if he/she is working in a FEBS country and is seeking to work in a FEBS country.

Is it possible for a national of a given country to seek a fellowship to work in his/her country?

Yes, a national of a given country may seek a fellowship to work in his/her country provided that at the closing date for applications he/she had been working in a different FEBS country for a reasonable amount of time (i.e. at least one year). This being said, since one of the primary objectives of FEBS is to expose young researchers to different methods of work and customs in other European environments preference in the evaluation process is generally given to applicants seeking to work elsewhere than in their own country.

If a potential candidate is already at the host institute or working/living in the country for which a Fellowship is being sought can he/she apply for a FEBS Fellowship?

If at the closing date for the submission of applications a potential candidate has already joined the laboratory which is to be his/her host laboratory or is already working or living in the country of the host institute, this candidate is eligible for a FEBS Long-Term Fellowship if the length of the stay does not exceed nine months at the closing date of the call. In other words, the stay in the host laboratory should not have started before January 1st of the same year.

If the research group at the proposed host institute is already hosting a FEBS Long-Term fellow is it possible to apply for a Long-Term Fellowship?

Yes, a potential candidate may apply for a FEBS Long-Term Fellowship even though the research group at the proposed host institute is already hosting a FEBS Long-Term fellow. However, in any call for applications no more than one candidate per given head of research group in a host laboratory will be granted a fellowship.

For which topics is a FEBS Fellowship granted?

Only applications aimed at furthering the science of biochemistry and molecular biology are considered.

Can a scientist who has not yet been awarded a Ph.D apply for a Long-Term Fellowship?

Applicants for a Long-Term Fellowship should normally have a Ph.D. at the closing date for the submission of applications. However, those applicants who provide written evidence from the authority responsible for awarding their Ph.D. that the degree is to be conferred on them within three months of the closing date of the call for which they are submitting an application may apply.

Is it possible for a past recipient of a FEBS Short-Term Fellowship or FEBS Collaborative Developmental Scholarship to apply for a Long-Term Fellowship if the latter is to be used for work at the same host laboratory?

Yes, this is possible provided that the visit with the initial Fellowship/Scholarship was completed more than 12 months prior to the date of application for a Long-Term Fellowship.

As the guidelines on the Fellowships Programme stipulate that fellowships are originally granted for one year and may be renewed for a further year, up to a maximum of 3 years, should the outline of the proposed research at the host institute attached to the initial request for a Long-Term Fellowship cover the work to be carried out during the first year or the full work to be carried out during 2-3 years?

The outline of the proposed research should cover the full work it is proposed to carry out at the host institute since it is this that gives a clear picture of what is being sought. Notwithstanding this, if a fellowship is granted, this will initially be for one year only. An extension to a second year, and later to a third year, is granted if the candidate is able to show the excellence of his/her work. In the case of an extension to a third year, a candidate will need to show evidence of material published as a result of work carried out with the FEBS Fellowship.

Can the references to publications or the lists of representative papers of the host laboratory be submitted separately to the outline of the proposed investigation which is to be on no more than six A4-sized pages of single-spaced text?

No, the references to publications are to be included in the six A4-sized pages giving the outline of the proposed investigation. This also applies to both lists of representative papers of the host institute. An applicant's ability to prepare a clear, concise proposal in the space recommended is one of the factors that is taken into account in the evaluation process. Please note the maximum file size of 1 MB, and the minimum top and bottom margins of 2 cm and 2.5 cm, respectively.

Can the outline of the proposed investigation include figures and diagrams?

Yes, the outline of the proposed investigation may include figures and diagrams if these illustrations help describe the project. In this case, the proposal may consist of seven instead of six A4-sized pages of single-spaced text. Please note the maximum file size of 1 MB, and the minimum top and bottom margins of 2 cm and 2.5 cm, respectively.

Can papers submitted but not yet accepted for publication be included in the list of publications given in an applicant's curriculum vitae?

No, only published papers may be mentioned in the applicant's list of publications.

May applicants up-date their application after the closing date for applications?

No, applicants may not up-date their application after the closing date for applications. However, letters of acceptance for papers submitted to journals for review before the closing date will be taken into consideration.

What is the stipend granted for a Long-Term Fellowship?

There are a number of factors that determine the stipend that is granted to a Long-Term Fellow, i.e. number of dependent children he/she has, and country for which the Fellow is granted a Fellowship. For the current yearly stipends, download the pdf on the right of this page.

Can a scientist receiving a small grant or salary from other sources be in parallel the recipient of a FEBS Long-Term Fellowship?

No, a FEBS Long-Term Fellowship is not granted to a scientist who is receiving a grant from sources other than the FEBS Fellowship or a salary from sources other than the host institute (see next FAQ), irrespective of how insignificant these funds may be. If, however, the scientist's salary is to be suspended for the duration of his/her stay at the host institute, then a Long-Term Fellowship may be granted.

Can the host institute provide additional funds on top of the fellowship, for example so that legal minimum income levels are met?

Yes, the host institution may provide additional top-up funds in cases where the stipend granted is below the minimum income for a postdoctoral researcher defined by law in the host country or for other reasons acceptable to FEBS.

Does the Chairperson of the Fellowships Committee acknowledge receipt of an application for a Long-Term Fellowship when it is received?

After submitting their application candidates will receive an automated e-mail confirming successful submission.

How many Long-Term Fellowships are given per call?

The number of fellowships awarded varies from call to call depending on the budgets of FEBS. In the call in 2015, seven fellowships were awarded. In 2016, five fellowships were awarded.

The aim of our Distinguished Young Investigator Award is to give recognition to those FEBS Long-Term Fellows who have conducted excellent research during the tenure of their Fellowship.

The Award takes the form of a certificate and a single sum of money which may be used at the discretion of the awardee to buy small pieces of equipment, specific consumable items or to defray conference, publication or similar expenses, but not as a salary.

Applications may be made throughout the year, including during the tenure of the Long-Term Fellowship, but not longer than twelve months after its completion. In order to be eligible to apply for an Award, applicants need to be members of a FEBS Constituent Society and to have held a FEBS Long-Term Fellowship.

For detailed information, please read the following carefully: the Guidelines for the FEBS Distinguished Young Investigator Award directly below, and also the General Guidelines for Fellowships
Guidelines for the FEBS Distinguished Young Investigator Award

To be read in conjunction with the General Guidelines for Fellowships.

- 1) The aim of this award is to recognise excellent research conducted by young scientists who have been recipients of a FEBS Long-Term Fellowship.
 - 2) The Award will take the form of a Certificate and a single sum of money which may be used at the discretion of the awardee to buy small pieces of equipment, specific consumable items or to defray conference, publication or similar expenses, but not as a salary. The maximum amount awarded will be determined by the FEBS Fellowships Committee, in consultation with the FEBS Treasurer (in 2017, this amount is €5000).
 - 3) Applications will be assessed by the Fellowships Committee based on the curriculum vitae of the Fellow, the Long-Term Fellowship Final Report and publications arising out of the work.
 - 4) Applications may be made at any time, including during the tenure of the Long-Term Fellowship, but not longer than twelve months after its completion. Retrospective applications cannot be considered.
 - 5) Applications, written in English, should be sent to the Chairperson of the FEBS Fellowships Committee together with the following documents in English:
 - a) An up-dated curriculum vitae.
 - b) The final report submitted after the end of the FEBS Long-Term Fellowship.
 - c) A description of how the FEBS Award will be spent stating the reasons for the expenditure.
 - d) Each article published or submitted for publication (reprints, accepted preprints or manuscripts, including for the latter a copy of an acceptance letter from a journal) relating to the work performed during the tenure of the FEBS Long-Term Fellowship.
 - e) A letter from the appropriate FEBS Constituent Society confirming that the applicant is a member and indicating the date on which the applicant joined the Society.
- All the documents should be sent electronically, preferably as a single pdf file. Should difficulties arise in sending the documents electronically, the entire application can be sent in paper form.
- 6) An audited financial report setting out the expenses covered by the Award must be sent to the FEBS Treasurer within 12 months of payment of the Award.
 - 7) Only one Award may be made to any individual.

FEBS Fellowship Follow-up Research Fund

The aim of our Fellowship Follow-up Research Fund is to help young scientists who have been recipients of a FEBS Long-Term Fellowship to start work in an independent position in a FEBS country after completion of their Fellowship.

The grant consists of a single sum of money which may be used to buy small pieces of equipment and specific consumable items, but not as a salary or to defray travel, conference, publication or similar expenses.

Applications may be made during the tenure of the Long-Term Fellowship, but not longer than 24 months after its completion. In order to be eligible to apply for a grant from the Fund, applicants need to be members of a FEBS Constituent Society and starting work or working in an institute in a FEBS country where an independent career position has been offered to them after completion of their FEBS Long-Term Fellowship.

Grants are awarded once a year. Applications should reach the Chairperson of the FEBS Fellowships Committee before April 1st of the corresponding year.

For detailed information, please read the following carefully: the Guidelines for the FEBS Fellowship Follow-up Research Fund directly below, and also the General Guidelines for Fellowships.

Guidelines for the FEBS Fellowship Follow-up Research Fund

To be read in conjunction with the General Guidelines for Fellowships

- 1) The aim of this Fund is to help young scientists who have been recipients of a FEBS Long-Term Fellowship to start work in an independent position in a FEBS country.
 - 2) The grant will consist of a single sum of money which may be used to buy small pieces of equipment and specific consumable items, but not as a salary or to defray travel, conference, publication or similar expenses. The maximum amount awarded, currently €10,000, will be determined by the FEBS Fellowships Committee, in consultation with the FEBS Treasurer.
 - 3) Applications will be assessed only once a year and must be received by the Chairperson of the FEBS Fellowships Committee before April 1st of the corresponding year. Application may be made during the tenure of the Long-Term Fellowship, but not longer than 24 months after its completion. Retrospective applications cannot be considered.
 - 4) Application Forms may be downloaded from the right side of this page (Related Documents).
 - 5) Completed Applications Forms written in English should be sent to the Chairperson of the FEBS Fellowships Committee together with the following documents in English:
 - a) A statement from the head of the institute or department where the work will be done confirming that the applicant has been offered an independent career position, specifying the type of position this is, and stating that he/she will have adequate research facilities to do the work.
 - b) An updated CV.
 - c) An outline of the research proposal on no more than five A4-sized pages of single-spaced text set out under the following headings:
 - i. title;
 - ii. purpose, including the immediate and longer-term aims;
 - iii. background relating the proposed research to the present body of knowledge;
 - iv. plan, including details of the experiments to be carried out;
 - v. references.
 - d) A description of how the FEBS grant will be spent stating the reasons for the expenditure.
 - e) Each article published or submitted for publication (copies of reprints, accepted preprints or manuscripts, including for the latter a copy of an acceptance letter from a journal) relating to the work performed during the tenure of the FEBS Long-Term Fellowship.
 - f) A letter from the appropriate FEBS Constituent Society confirming that the applicant is a member and indicating the date on which the applicant joined the Society.
- All the documents should be sent electronically, preferably as a single pdf file. In addition, the original signed application form should be sent in paper. Should difficulties arise in sending the documents electronically, the entire application can be sent in paper form.
- 6) Applications will be assessed by the Fellowships Committee and the decisions will normally be communicated to the applicants by June 30th of the same year.
 - 7) An audited financial report setting out the purchases made with the grant must be sent to the FEBS Treasurer within 12 months of payment of the grant.
 - 8) Only one grant may be made to any individual.