**COVERPAGE AND INSTRUCTIONS**

**LETTER OF INTENT NARRATIVE (Sections A-C, Limited to 1 page)**

You **MUST USE** this template for the Letter of Intent Narrative.

**NO changes, additions, deletions, or modifications of ANY KIND to this template are permitted.** This includes the addition, deletion , or modification of ANY text present on the application template (*including this title page and section headers on the actual template*). Only the PI’s name should be added to the header. No other changes should be made to the header or footer.

The page limit includes all figures and tables. The information must be presented in the provided order, with text entered under the provided headings.

When you have completed this template, convert the document to PDF format (not password protected) and upload the file to your application in proposalCENTRAL.

This Cover Page does not count toward the overall narrative page limit of page.

See the Letter of Intent Submission Instructions in the FY19 Letter of Intent Announcement for detailed information about the content of the Narrative.

**Formatting Requirements (applications that do not follow these requirements will be administratively withdrawn from peer review, without appeal)**:

* Font Size. Must use 12-point for the narrative text, and no smaller than 9-point type for figures, legends, and tables.
* Font Type. Must use Times New Roman for the narrative text.
* Single-spaced text. No more than six lines of type within a vertical inch (2.54 cm). A space between paragraphs is recommended.
* Margins. The page margins must be at least 0.5 inches in all directions.
* Page numbering. The Letter of Intent Narrative must be numbered consecutively using the provided footer; do not use section designations such as "3A" or "3B."
* Header. Add your name to the header but do not make any other formatting changes.

# Images. Figures and images are not required for the Letter of Intent. All images must be included in the one page limit. Insert only PNG, GIF or JPG graphic files in your document. Do not insert QuickTime of TIFF objects.

* Number of Pages. The complete Letter of Intent Narrative (Sections A-C) must not exceed 1 page in length.

**Letter of Intent Narrative**

1. Title of Research Project (81 Character Limit):
2. Research Question and Specific Aims
3. Impact Statement

Please check the box if your application addresses metastatic breast cancer disparities or leverages data science. Please justify in your Impact Statement.