**ACADEMY OF SCIENCES OF THE CZECH REPUBLIC**



**Questionnaire for Internal Use**

**Essential Information on the Activities of the Workplace of the AS CR in 2013 and the Main Results Achieved**

**2. Description of the Activities**

2.1 Scientific Activities of the Workplace and Application of Its Results

**2.1.1 Brief Characteristics of the Scientific Activity of the Workplace**

**Describe briefly and concisely, both in Czech and English, the scientific activities of your workplace.**

Czech:

English:

**2.1.2 Enumeration of the Most Important Results of the Scientific Activity**

*Select the five most important results of your workplace that have been published or have been accepted for publication. Write a brief annotation in Czech and in English for each result, describing what discovery (finding) has been achieved. In addition, describe the methods used, the importance of the result for the respective field or research direction, for Czech society or on an international scale. Each annotation must be written in a popularizing style, as comprehensible as possibly as possible for the general public. If possible, attach at least one illustration to each result and list the respective citation. If the result has emerged from cooperation, specify the cooperating entity. If you wish so, add further very significant results below. Please order the scientific activity results from the most important to the least important.*

Result 1: (a brief description of the result, no more than 200 characters)

Result 2: (a brief description of the result, no more than 200 characters)

Result 3: (a brief description of the result, no more than 200 characters)

...

**Annotation of the Most Important Results:**

Annotation 1:

Title in Czech:

Title in English:

Description in Czech:

Description in English:

Cooperating entity:

Contact person (name, telephone, email):

Citation of the outcome:

Title of the illustration in Czech:

Title of the illustration in English:

Description of the illustration in Czech:

Description of the illustration in English:

Annotation 2:

Title in Czech:

Title in English:

Description in Czech:

Description in English:

Cooperating entity:

Contact person (name, telephone, email):

Citation of the outcome:

Title of the illustration in Czech:

Title of the illustration in English:

Description of the illustration in Czech:

Description of the illustration in English:

Annotation 3:

Title in Czech:

Title in English:

Description in Czech:

Description in English:

Cooperating entity:

Contact person (name, telephone, email):

Citation of the outcome:

Title of the illustration in Czech:

Title of the illustration in English:

Description of the illustration in Czech:

Description of the illustration in English:

**…**

**2.1.3 Domestic and Foreign Awards of the Employees of the Workplace**

*Provide a list of the employees (full name and degree) who have received an award (honors, medals, prizes, horary doctorates etc), the name of the award, award-winning work and the entity that granted the award.*

Sequential number: 1

Name of the person awarded:

Award:

Activity awarded:

Award granted by:

Sequential number: 2

Name of the person awarded:

Award:

Activity awarded:

Award granted by:

…

**2.1.4 Further Specific Information on the Workplace**

*List the information concerning changes in the structure of the workplace, research focus etc. related to the results of the evaluation of the research and professional activities of the workplace in the last period.*

*(Free text)*

**3. Educational Activity**

**2.2.1 Participation of the Workplace in Tertiary Education (Realization of Baccalaureate, Magisterial and Doctoral Study Programs)**

*With all types of study programs, list the name of the program and add all the information required. You may specify the method of involvement in the item “Other”. In the KIS web application, it is possible to load the participation in tertiary education from an earlier report.*

**Baccalaureate Program**

Program 1

Name of the HEI:

Name of the subject:

Lectures:

Exercises: (*mark the selected option with an X*)

Work guided by:

Study texts:

Other

Program 2

Name of the HEI:

Name of the subject:

Lectures:

Exercises: (*mark the selected option with an X*)

Work guided by:

Study texts:

Other

**Magisterial Program**

Program 1

Name of the HEI:

Name of the subject:

Lectures:

Exercises: (*mark the selected option with an X*)

Work guided by:

Study texts:

Other

Program 2

Name of the HEI:

Lectures:

Exercises: (*mark the selected option with an X*)

Work guided by:

Study texts:

Other

**Doctoral Program**

Program 1

Name of the HEI:

Name of the subject:

Lectures:

Exercises: (*mark the selected option with an X*)

Work guided by:

Study texts:

Other

Program 2

Name of the HEI:

Name of the subject:

Lectures:

Exercises: (*mark the selected option with an X*)

Work guided by:

Study texts:

Other

Program 3

Name of the HEI:

Name of the subject:

Lectures:

Exercises: (*mark the selected option with an X*)

Work guided by:

Study texts:

Other

**2.2.2 Organization of Practical Courses**

*List practical courses for undergraduate and postgraduate students organized by the workplace (outside regular instruction at the HEI within baccalaureate, magisterial and doctoral programs). Always list the name of the course, the description (or the objective) of the course, its place and date, the duration of the course (in days), the number of the participants in the course, of whom foreign, the number of teachers from the workplace, further complementary information (if you wish so).*

Name of course 1:

Description (or objective) of the course:

Place and date of the course:

Duration of the course (in days):

Number of participants:

of whom foreign:

Number of teachers from the workplace:

Further complementary information:

Name of course 2:

Description (or objective) of the course:

Place and date of the course:

Duration of the course (in days):

Number of participants:

of whom foreign:

Number of teachers from the workplace:

Further complementary information:

**2.2.3 Participation of the Workplace in Secondary Education (Secondary-School Instruction)**

*Fill in all the information required. In the activity description, specify its character (lecture, guiding work e.g. within secondary-school professional activity (SOČ), evaluation activity, organization/co-organization of a competition etc.).*

Sequential number: 1

Event:

Organizer/School:

Activity description:

Sequential number: 2

Event:

Organizer/School:

Activity description:

**2.2.4 Education of the Public**

*Fill in all the information required. In the activity description, specify whether it was a lecture, educational course, program in the media etc.*

Sequential number: 1

Event:

Organizer/School:

Activity description:

Sequential number: 2

Event:

Organizer/School:

Activity description:

**2.2.5 List of the Titles Published at the Workplace**

1. *List the most important non-periodical titles including the number of pages and the ISBN ordered by importance. List published books according to the model:  
   Meloun, M. – Militký J.: Kompendium statistického zpracování dat. 970 pp. (issued with the authors’ financial participation) ISBN 80-200-1396-2.*
2. *List the periodicals issued at the workplace along with their periodicity, e.g. monthly, quarterly, semi-annually, annually etc. In the KIS web application, it is possible to load the list of periodicals from an earlier report.*
3. XX
4. YY
5. ZZ

…

**2.3 Practical Activity**

*List the most important results of cooperation with the entrepreneurial sphere, state and public administration and other organizations. List the results by importance. Further list any publications supporting individual results.*

**2.3.1Results of Cooperation with the Entrepreneurial Sphere and Other Organizations Acquired by Project Resolution**

Result 1

Result achieved:

Application/Citation of the outcome:

Project/Program name in Czech:

Project/Program name in English:

Provider:

Partner organization:

Result 2

Result achieved:

Application/Citation of the outcome:

Project/Program name in Czech:

Project/Program name in English:

Provider:

Partner organization:

Result 3

Result achieved:

Application/Citation of the outcome:

Project/Program name in Czech:

Project/Program name in English:

Provider:

Partner organization:

**2.3.2 Results of Cooperation with the Entrepreneurial Sphere and Other Organizations Acquired Based on Business Contracts**

Result 1

Commissioner:

Annotation:

Application:

Result 2

Commissioner:

Annotation:

Application:

Result 3

Commissioner:

Annotation:

Application:

Total number of results acquired:

**2.3.3 Companies Created on the Basis of the Results of the Activity of the Workplace in the Area of Applied Research**

*Besides the name of the company and the reason for its establishment, list also the category of the new company (e.g. a.s., s.r.o.) and describe its activity.*

Company 1

Name:

Reason for establishment:

Year of establishment:

Category:

Activity:

The company’s website:

**2.3.4 Significant Patents, Utility Models, Inventions, Licensing Agreements, Trademarks**

*List by importance.*

Sequential number: 1

Name in Czech:

Name in English:

Category:

Registered under number:

Contact person (name, telephone, email):

Description in Czech:

Description in English:

Use:

Sequential number: 2

Name in Czech:

Name in English:

Category:

Registered under number:

Contact person (name, telephone, email):

Description in Czech:

Description in English:

Use:

**2.3.5 Results of Cooperation with the State and Public Administration**

*The order of the results given should reflect their importance.*

Sequential number: 1

Result achieved:

Area of its application:

User/Commissioner:

Sequential number: 2

Result achieved:

Area of its application:

User/Commissioner:

**2.3.6 Professional Expert Opinions Elaborated in Writing for State Bodies, Institutions and Entrepreneurial Entities**

Sequential number: 1

Title of the expert opinion:

Recipient/Commissioner:

Description of the result:

Sequential number: 2

Title of the expert opinion:

Recipient/Commissioner:

Description of the result:

Total number of elaborated expert opinions:

**2.3.7 Integration into Monitoring Networks**

*In the KIS web application, it is possible to load the integration into monitoring networks from an earlier report*.

Sequential number: 1

Object monitored in Czech:

Object monitored in English:

Name of the network in Czech:

Name of the network in English:

Provider:

Reasons for integration in the monitoring:

Program:

Sequential number: 2

Object monitored in Czech:

Object monitored in English:

Name of the network in Czech:

Name of the network in English:

Provider:

Reasons for integration in the monitoring:

Program:

**2.4 International Cooperation of the Workplace**

**2.4.1 Projects of EU Community Programs**

*List projects of community programs (Framework Programs including Euratom, Culture 2007, Media 2007, Galileo, CIP, Grundtvig, Leonardo, etc.) and projects of individual directorates of the European Commission (EC). Do not include international multilateral and bilateral programs and programs of the COST, EUREKA or KONTAKT type. In the KIS web application, it is possible to load the list of the (resolved) projects from an earlier report*.

*1) List the 6th or 7th Framework Program of the EC*

*2) List the project number including program identification, e.g. FP7-ABC-2007-1-111111, DG INFSO-1111*

*3) List e.g. CP, NoE, CSA, STREP, IP, SSA, CA, Marie Curie, 13, SME, MSP, EURATOM*

*4) List the institution, country, e.g. Royal Veterinary and Agricultural University, Frederiksberg, Denmark*

*5) List the name of the name of the investigator from the workplace of the AS CR responsible for the project*

*6) List an estimate of the financial share allotted to the workplace per year*

Type of international cooperation1):

Project name:

Acronym:

Project number and identification code2):

Type3):

Coordinator4):

Investigator5):

Control amount in EUR6):

Year of completion:

**2.4.2 An overview of the International Projects that the Workplace is Resolving in the Framework of International Scientific Programs**

*Provide an overview of the international projects resolved within international scientific programs outside EU framework programs (e.g. ESF, NATO, SRP, UNESCO, EUREKA, COST or KONTAKT, INGO and others). Do not mention the common grants resolved on the basis of bilateral inter-academic agreements, like CNRS, CNR, DFG etc. If necessary, specify the cooperation in the item “Type of activity”. In the KIS web application, it is possible to load the list of international projects from an earlier report.*

Sequential number: 1

Type of international cooperation *(e.g. CERN, COST, ESA, ESO and others)*:

Name of the umbrella organization *(abbreviation)*:

Name of the program in Czech:

Name of the program in English:

Name of the project in Czech:

Name of the project in English:

Coordinator/Investigator:

Participating countries:

Type of activity:

Number of co-investigators:

Sequential number: 2

Type of international cooperation *(e.g. CERN, COST, ESA, ESO and others)*:

Name of the umbrella organization *(abbreviation)*:

Name of the program in Czech:

Name of the program in English:

Name of the project in Czech:

Name of the project in English:

Coordinator/Investigator:

Participating countries:

Type of activity:

Number of co-investigators:

**2.4.3 Events with International Participation Which Were Organized by the Workplace or in Which It Appeared as the Co-Organizer**

*List the name of the event and the main organizer of the event in Czech and English and the number of the participants in total as well as the number of the foreign participants among them.*

Sequential number:

Name of the event in Czech:

Name of the event in English:

Main organizer:

Number of participants total/of which from abroad:

Significant presentation:

**2.4.4 List of the Names of the Most Significant Foreign Scientists Who Visited the Workplace of the ASCR**

*These include eminent researchers in the given field, laureates of significant international awards etc.*

Sequential number: 1

Name:

Workplace:

Country:

Field, prominence:

Sequential number: 2

Name:

Workplace:

Country:

Field, prominence:

Sequential number: 3

Name:

Workplace:

Country:

Field, prominence:

**2.4.5 Current Inter-Institute Bilateral Agreements**

*List the agreements which are fully financed by the workplace and are not connected with international cooperation within bilateral inter-academic agreements. In the KIS web application, it is possible to load the list of bilateral agreements from an earlier report.*

Sequential number: 1

Cooperating institution:

Country:

Topic of cooperation:

Sequential number: 2

Cooperating institution:

Country:

Topic of cooperation:

Sequential number: 3

Cooperating institution:

Country:

Topic of cooperation:

**2.5. Popularization Activities**

**2.5.1 Popularization and Promotion Activities**

*List the significant promotional activities of the workplace (exhibitions, events within Science and Technology Week etc.) that the workplace organized itself or co-organized. Order the activities from the most important to the least important. List the main organizer if it is not the workplace of the AS CR.*

Sequential number: 1

Name of the event:

Description of the activity:

Main organizer:

Co-organizer:

Date and place of the event:

Sequential number: 2

Name of the event:

Description of the activity:

Main organizer:

Co-organizer:

Date and place of the event:

Sequential number: 3

Name of the event:

Description of the activity:

Main organizer:

Co-organizer:

Date and place of the event:

**2.6 Further Illustrations**

**2.6.1 Further illustrations and visual materials**

*Provide other illustrations and visual materials.*

*The illustrations must have the format JPG, PNG or GIF; the recommended size is 2–3 MB.*

Name of the illustration in Czech:

Name of the illustration in English:

Description of the illustration in Czech:

Description of the illustration in English: