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## FEBS Summer Fellowships

### General Guidelines for Fellowships

<https://www.febs.org/our-activities/fellowships/guidelines/>

- FEBS Fellowships and Scholarships are intended to allow members of a FEBS Constituent Society to work in a laboratory in an academic institution in a different FEBS country from that in which they are normally working.
- Applicants (except those applying for a Summer Fellowship) should be a member of a FEBS Constituent Society.
- Applications from senior scientists and from scientists working for commercial companies will not be considered.
- FEBS Fellowships and Scholarships may not be used to complement, or as an extension to, another fellowship or scholarship. Applicants should state whether applications have been submitted to other funding bodies for the same project and whether any other fellowships have been received towards the same visit.
- No grant will be given by FEBS to the institute receiving the Fellow or Scholarship holder to cover research costs or bench fees.
- FEBS does not recognise recipients of its Fellowships or Scholarships as agents or employees of the Federation and accepts no liability for their actions and activities, or for their health and safety. It is the responsibility of the Fellow or the Scholarship holder to ensure that the host institute is fully covered by the appropriate insurances.
- Medical and travel insurance are not provided by FEBS. Recipients of Fellowships and Scholarships are urged to ensure that they are fully covered by the necessary insurances.
- FEBS is a non-governmental organisation and its Fellowships, Scholarships, Awards and Grants are not automatically endowed with any tax privileges. It is the responsibility of the recipient to pay any taxes levied by a national authority.

### Summer Fellowships

<https://www.febs.org/our-activities/fellowships/febs-summer-fellowships/>

FEBS Summer Fellowships are awarded to young promising students in a FEBS country wishing to gain practical scientific experience in an institution located in another country within the FEBS area.

Applicants should normally be registered graduate students in a FEBS country who have not yet submitted a doctoral thesis.

Summer Fellowships are awarded once a year. Applications should be submitted via the online application system before April 1st of the corresponding year.

In order to be eligible to apply for a Summer Fellowship, applicants need to be registered students in a FEBS country seeking to work in a laboratory in a different FEBS country. They need not be members of a FEBS Constituent Society.

For detailed information, please read the following carefully: General Guidelines for Fellowships; and Guidelines for FEBS Summer Fellowships. Application forms can be downloaded from the 'Guidelines for FEBS Summer Fellowships' page.

## **Guidelines for FEBS Summer Fellowships**

<https://www.febs.org/our-activities/fellowships/febs-summer-fellowships/guidelines-for-summer-fellowships/>

To be read in conjunction with the General Guidelines for Fellowships.

- 1) These Fellowships are intended to provide experience to young promising students in an institution within the FEBS area in a country different from that where the applicant studies. The mobility is a prerequisite.
- 2) Candidates already in place in the host lab will not be eligible.
- 3) The applicants should normally be engaged (as a Master or PhD student) in laboratory research in a FEBS country and have not yet submitted a doctoral thesis.
- 4) Summer Fellowships are not awarded for attendance at courses, symposia, meetings or congresses.
- 5) The Fellowship will consist of a single sum of money, the total amount of which will be determined by the FEBS Fellowships Committee, in consultation with the FEBS Treasurer. It amounts currently to €3,500.
- 6) Only one application per PI will be funded.
- 7) Summer Fellowships are awarded once a year. Applications should be submitted online before April 1st of the corresponding year.
- 8) The application process is handled via the online application system.
- 9) The completed online application written in English will be submitted to the Chairperson of the FEBS Fellowships Committee and should include the following information:
  - a) A short description of the work to be done on no more than two A-4 sized pages of single-spaced text giving the title of the project, clearly indicating the experiments to be carried out whilst at the host institute and setting out the benefits to be derived from the visit. The document must be uploaded in pdf format.
  - b) A short curriculum vitae with a list of publications in the format of the references required by the FEBS Journal and a list of conference abstracts.
  - c) A host acceptance from the appointed head of the host institute or department, countersigned by the head of the research group(s) in which the applicant will be working, confirming that the applicant will be accepted to work at the institute, that its facilities will be made available to him/her to pursue the training/research proposed and that it will not ask FEBS or the applicant for any additional research grant, bench fees, or overheads, and indicating any dates the applicant has already spent at the institute. This should be provided on the official host acceptance form that can be downloaded from the application system, and should be scanned and uploaded with the other applications documents. Please do not modify the form whatsoever; it must stay as it is.
  - d) A referee's letter (as a letterheaded document) supporting the application from the institution where the applicant has worked or studied in the preceding year with an opinion on his/her practical skills, scientific curiosity, dedication, strong/weak points and degree of maturity. The referee will be provided with a link for direct upload of their letter. Candidates are advised to notify the referee well in advance.
- 10) Applications will be assessed by the Fellowships Committee and the decisions will normally be communicated to applicants by May 31st of the same year.
- 11) There is no fixed duration but the Fellowship should be taken up between July 1st and October 30th of the current year. Any delay will require the authorization of the Chairperson of the FEBS Fellowships Committee.
- 12) Within three months of completion of the Fellowship, Fellows must send electronically to the Chairperson of the FEBS Fellowships Committee a short report detailing the work done while in receipt of the Fellowship. The FEBS Fellowship should be acknowledged in any work published relating to the project funded, and two reprints of each article should be sent electronically to the Chairperson of the Fellowships Committee.
- 13) The author of the report judged to be the best in that year will receive a prize, which currently amounts to €500.
- 14) Applications for a second award of a FEBS Summer Fellowship will not be considered. However, past recipients of a Summer Fellowship who fulfil the requirements of a Collaborative Developmental Scholarship may apply for such a Scholarship, but this application may only be made after at least one year of completion of their Summer Fellowship.

## FEBS Summer Fellowships 2019

[https://fellowships.febs.org/summer\\_2019](https://fellowships.febs.org/summer_2019)

FEBS Summer Fellowships are awarded to young promising students in a FEBS country wishing to gain practical scientific experience in an institution located in another country within the FEBS area.

Applications as well as the referees' letters of support must be received by 4.00pm on Monday 1st April 2019. Incomplete applications will NOT be accepted. Please make sure that your application and your letter of support are submitted before the closing date.

To apply, you are required to register. This enables you to save your application and revisit/edit it before submitting, or to check its status. It is recommended that you register as soon as possible.

To register, please go to the Application Registration page.

### Fellowship Call Details

#### Eligibility requirements

- ✓ Applicants must be engaged as master or PhD students in laboratory research and must not have yet submitted a doctoral thesis.
- ✓ Fellowships are not awarded for attendance at courses, symposia, meetings or congresses.
- ✓ In order to be eligible to apply for a Summer Fellowship, applicants need to be working in a laboratory in a FEBS country and to be seeking to work in a laboratory in a different FEBS country.
- ✓ Applications must be aimed at furthering the science of biochemistry and molecular biology.
- ✓ Past holders of a Summer Fellowship may not apply for another Summer Fellowship. However, past recipients of a Summer Fellowship who fulfil the requirements of a Collaborative Developmental Scholarship may apply for such a Scholarship, but this application may only be made after at least one year of completion of their Summer Fellowship.
- ✓ Please view the Eligibility Requirements for further details. The administrator is unable to answer queries relating to your eligibility; please follow the instructions and refer to the guidelines for more detailed explanations.
- ✓ The application as well as a referee's letter of support must be submitted online by 4.00pm on Monday 1st April 2019.

#### Fellowship details

- ✓ The Fellowship will consist of a single sum of money, the total amount of which will be determined by the FEBS Fellowships Committee, in consultation with the FEBS Treasurer. In 2019, it amounts to €3,500.
- ✓ Applications must be completed in English.
- ✓ The Fellowship should be used between July 1 and October 30 of the current year. Any delay will require the authorization of the Chairperson of the FEBS Fellowships Committee.
- ✓ Within three months of completion of the Fellowship, Fellows must send electronically a short report detailing the work done while in receipt of the Fellowship to the Chairperson of the FEBS Fellowships Committee. The FEBS Fellowship should be acknowledged in any work published relating to the project funded, and two reprints of each article should be sent electronically to the Chairperson of the Fellowships Committee.
- ✓ The author of the report judged to be the best in that year will receive a prize, which currently amounts to €500.
- ✓ Please view the FEBS Summer Fellowships page for further information.

#### Application timetable

- ✓ Applications must be submitted through the website, and received by FEBS by 4.00pm on Monday 1st April 2019.
- ✓ One letter of support must be submitted through the website, and received by FEBS by 4.00pm on Monday 1st April 2019. Incomplete applications will not be accepted.
- ✓ Decisions will be communicated to the applicants no later than 30th June 2019.
- ✓ Fellowships will commence earliest on 1st July 2019.

## **Application Registration**

[https://fellowships.febs.org/summer\\_2019/registration/index/](https://fellowships.febs.org/summer_2019/registration/index/)

Applicants must be engaged as a master or PhD student and have not yet submitted a doctoral thesis. Please view the Eligibility Requirements for further details. The administrator is unable to answer queries relating to your eligibility; please follow the instructions.

By registering, you state your interest in applying for a Summer Fellowship. You will be asked to provide some basic contact details and will be emailed instructions which enable you to access the application system. This system provides all the facilities required to submit your application, contact your referee or view the status of your application.

To proceed with your application, please read the terms and conditions below carefully, tick the box and click on the Details button.

### **Terms and Conditions**

- ✓ FEBS will not take any responsibility for delays occurring due to technical problems with the system or the website.
- ✓ Letters of support provided by referees are confidential and their contents will not be disclosed to candidates.
- ✓ FEBS will not accept any submissions after 4.00pm on Monday 1st April 2019.
- ✓ The details you provide here will be used by FEBS to review and process your application. Information about how we may use the details you provide can be found in our Privacy Policy.
- ✓ This system uses cookies, which must be enabled. By using this system, you agree that we can place these types of cookies on your device. For more details, view the Cookies page.

## **Eligibility Requirements**

[https://fellowships.febs.org/summer\\_2019/home/eligibility\\_requirements/](https://fellowships.febs.org/summer_2019/home/eligibility_requirements/)

To be eligible for a Summer Fellowship you must pass all the following eligibility requirements:

- 1) You are currently engaged in research for a master or PhD degree.
- 2) You have not yet submitted a doctoral thesis.
- 3) Your work is aimed at furthering the science of biochemistry and molecular biology.
- 4) You are working in a laboratory in a FEBS member country.
- 5) You are seeking to work in a laboratory in a different FEBS member country.
- 6) You have never been the recipient of a FEBS Summer Fellowship.

The administrator is unable to answer queries relating to your eligibility; please follow the instructions.