IOCB Research-Service Group Annual Report



**[name of the group]**

 [*group leader*]

**[year]**

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# Overview of RSG

Please, provide info for the current year about:

* Staff

|  |  |  |
| --- | --- | --- |
| Name | Position | Current working capacity |
| service | research |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

* Financing of RSG based on data available from Albina
* Personal costs
* Material costs
* Running costs excluding investments
* Investments

e.g.:

* Equipment usage, e.g. complete self-service, assisted service by RSG staff etc.

e.g.:

# Service

Please, provide information about:

* Users, e.g. user database
* description and quantity of provided services, e.g. number of measured samples
* keeping state-of-the-art of the service, e.g. implementation of new techniques
* training of users
* regular workshop/discussion with users and their outputs

# Research

Please, provide information about original RSG research:

* Research topics and activities
* Publications
* Conference contributions – lectures, posters
* Running grants
* Achievements – awards, most significant papers, …
* Supervision of bachelor, master, and PhD students

# Plans for next year

Please, provide information about:

* budget plan for next year and potential investments
* requirements of the RSG for the next year, e.g. equipment, space, staff