



European Research Council
Executive Agency

Established by the European Commission



Horizon 2020
European Union Funding
for Research & Innovation

European Research Council (ERC)

Proposal template for ERC Consolidator Grants 2020

Research proposal (Part B1 and Part B2)
Letter of commitment of the host institution

Version 1.0
11 November 2019

Disclaimer

This document is aimed at informing potential applicants for Horizon 2020 funding. It serves only as an example. The actual Web forms and templates, provided in the online proposal submission system under the Funding & Tenders Portal, might differ from this example. Proposals must be prepared and submitted via the online proposal submission system under the [Funding & Tenders Portal](#).

HISTORY OF CHANGES			
Version	Publication Date	Change	Page
1.0	11.11.2019	▪ Initial version	

Example, not to complete

ERC Consolidator Grant 2020
Research proposal [Part B1]¹
*(Part B1 is evaluated both in Step 1 and Step 2,
Part B2 is evaluated in Step 2 only)*

Proposal Full Title

PROPOSAL ACRONYM

Cover Page:

- Name of the Principal Investigator (PI)
- Name of the PI's host institution for the project
- Proposal duration in months

Text highlighted in grey should be deleted.

Proposal summary (identical to the abstract from the online proposal submission forms, section 1).

The abstract (summary) should, at a glance, provide the reader with a clear understanding of the objectives of the research proposal and how they will be achieved. The abstract will be used as the short description of your research proposal in the evaluation process and in communications to contact in particular the potential remote referees and/or inform the Commission and/or the programme management committees and/or relevant national funding agencies (provided you give permission to do so where requested in the online proposal submission forms, section 1). It must therefore be short and precise and should not contain confidential information.

Please use plain typed text, avoiding formulae and other special characters. The abstract must be written in English. There is a limit of 2000 characters (spaces and line breaks included).

Explain and justify the cross-panel or cross domain nature of your proposal, if a secondary panel is indicated in the online proposal submission forms. There is a limit of 1000 characters, spaces and line breaks included.

¹ Instructions for completing Part B1 can be found in the 'Information for Applicants to the Starting and Consolidator Grant 2020 Calls'.

Section a: Extended Synopsis of the scientific proposal (max. 5 pages, references do not count towards the page limits)

[The Extended Synopsis should give a concise presentation of the scientific proposal, with particular attention to the ground-breaking nature of the research project, which will allow evaluation panels to assess, in Step 1 of the evaluation, the feasibility of the outlined scientific approach. Describe the proposed work in the context of the state of the art of the field. References to literature should also be included. Please use a reference style that is commonly used in your discipline such as American Chemical Society (ACS) style, American Medical Association (AMA) style, Modern Language Association (MLA) style, etc. and that allows the evaluators to easily retrieve each reference.]

Please respect the following formatting constraints: Times New Roman, Arial or similar, at least font size 11, margins (2.0 cm side and 1.5 cm top and bottom), single line spacing.

Example, not to complete

Section b: Curriculum vitae (max. 2 pages)

[Please follow the template below as much as possible (it may however be amended if necessary).]

PERSONAL INFORMATION

Family name, First name:

Researcher unique identifier(s) (such as ORCID, Research ID, etc. ...):

Date of birth:

Nationality:

URL for web site:

• EDUCATION

200? PhD
 Name of Faculty/ Department, Name of University/ Institution, Country
 Name of PhD Supervisor
199? Master
 Name of Faculty/ Department, Name of University/ Institution, Country

• CURRENT POSITION(S)

201? – Current Position
 Name of Faculty/ Department, Name of University/ Institution/ Country
200? – Current Position
 Name of Faculty/ Department, Name of University/ Institution/ Country

• PREVIOUS POSITIONS

200? – 200? Position held
 Name of Faculty/ Department, Name of University/ Institution/ Country
200? – 200? Position held
 Name of Faculty/ Department, Name of University/ Institution/ Country

• FELLOWSHIPS AND AWARDS

200? – 200? Scholarship, Name of Faculty/ Department/Centre, Name of University/ Institution/
 Country
199? – 199? Scholarship, Name of Faculty/ Department/Centre, Name of University/ Institution/
 Country

• SUPERVISION OF GRADUATE STUDENTS AND POSTDOCTORAL FELLOWS (if applicable)

200? – 200? Number of Postdocs/ PhD/ Master Students
 Name of Faculty/ Department/ Centre, Name of University/ Institution/ Country

• TEACHING ACTIVITIES (if applicable)

200? – Teaching position – Topic, Name of University/ Institution/ Country
200? – 200? Teaching position – Topic, Name of University/ Institution/ Country

- **ORGANISATION OF SCIENTIFIC MEETINGS (if applicable)**

201? Please specify your role and the name of event / Country
200? Please specify type of event / number of participants / Country

- **INSTITUTIONAL RESPONSIBILITIES (if applicable)**

201? – Faculty member, Name of University/ Institution/ Country
201? – 201? Graduate Student Advisor, Name of University/ Institution/ Country
200? – 200? Member of the Faculty Committee, Name of University/ Institution/ Country
200? – 200? Organizer of the Internal Seminar, Name of University/ Institution/ Country
200? – 200? Member of a Committee; role, Name of University/ Institution/ Country

- **REVIEWING ACTIVITIES (if applicable)**

201? – Scientific Advisory Board, Name of University/ Institution/ Country
201? – Review Board, Name of University/ Institution/ Country
201? – Review panel member, Name of University/ Institution/ Country
201? – Editorial Board, Name of University/ Institution/ Country
200? – Scientific Advisory Board, Name of University/ Institution/ Country
200? – Reviewer, Name of University/ Institution/ Country
200? – Scientific Evaluation, Name of University/ Institution/ Country
200? – Evaluator, Name of University/ Institution/ Country

- **MEMBERSHIPS OF SCIENTIFIC SOCIETIES (if applicable)**

201? – Member, Research Network “*Name of Research Network*”
200? – Associated Member, Name of Faculty/ Department/Centre, Name of University/
 Institution/ Country
200? – Founding Member, Name of Faculty/ Department/Centre, Name of University/ Institution/
 Country

- **MAJOR COLLABORATIONS (if applicable)**

Name of collaborators, Topic, Name of Faculty/ Department/Centre, Name of University/
Institution/ Country

- **CAREER BREAKS (if applicable)**

Exact dates Please indicate the reason and the duration in months.

Appendix: Current research grants and any on-going applications related to the proposal of the PI (Funding ID)

Mandatory information (does not count towards page limits)

Current Grants

<i>Project Title</i>	<i>Funding source</i>	<i>Amount (Euros)</i>	<i>Period</i>	<i>Role of the PI</i>	<i>Relation to current ERC proposal²</i>

On-going and submitted grant applications (Please indicate “None” when applicable):

<i>Project Title</i>	<i>Funding source</i>	<i>Amount (Euros)</i>	<i>Period</i>	<i>Role of the PI</i>	<i>Relation to current ERC proposal²</i>

² Describe clearly any scientific overlap between your ERC application and the current research grant or on-going grant application.

Section c: Early achievements track-record (max. 2 pages)³

(see 'Information for Applicants to the Starting and Consolidator Grant 2020 Calls' for completing this section)

Example, not to complete

³ Please list the order of authors as indicated in the original publication.

ERC Consolidator Grant 2020
Part B2¹
(not evaluated in Step 1)

Sections (a) and (b) of Part B2 together with section (c) Resources present in the online submission form should not exceed 15 pages. Budget table and References do not count towards the page limits.

Text highlighted in grey should be deleted.

Please respect the following formatting constraints: Times New Roman, Arial or similar, at least font size 11, margins (2.0 cm side and 1.5 cm top and bottom), single line spacing.

Section a. State-of-the-art and objectives

Section b. Methodology

Do NOT include any description of resources or budget table here (Part B2). The Resources section and the detailed budget table are now part of the online submission form (Part A, Section 3 - Budget). This section 3 will be extracted and provided to the peer reviewers.

¹ Instructions for completing Part B2 can be found in the 'Information for Applicants to the Starting and Consolidator Grant 2020 Calls'.

Print on paper bearing the official letterhead of the host institution

Commitment of the host institution for ERC Calls 2020^{1, 2, 3}

The <<please fill in here the name of the legal entity that is associated to the proposal and may host the principal investigator and the project (action) in case the application is successful>>, which is the applicant legal entity,

confirms its intention to sign a supplementary agreement with
<<please fill in here the name of the principal investigator>>

in which the obligations listed below will be addressed should the proposal entitled
<<acronym>> : <<title of the proposal>>

be retained.

Performance obligations of the *applicant legal entity* that will become the beneficiary of the H2020 ERC Grant Agreement (hereafter referred to as the Agreement), should the proposal be retained and the preparation of the Agreement be successfully concluded:

The *applicant legal entity* commits itself to hosting [and engaging] the *principal investigator* for the duration of the grant to:

- a) ensure that the work will be performed under the scientific guidance of the *principal investigator* who is expected to devote:
 - in the case of a *Starting Grant* at least 50% of her/his total working time to the ERC-funded project (action) and spend at least 50% of her/his total working time in an EU Member State or Associated Country;
 - in the case of a *Consolidator Grant* at least 40% of her/his total working time to the ERC-funded project (action) and spend at least 50% of her/his total working time in an EU Member State or Associated Country;
 - in the case of an *Advanced Grant* at least 30% of her/his total working time to the ERC-funded project (action) and spend at least 50% of her/his total working time in an EU Member State or Associated Country.
- b) carry out the work to be performed, as it will be identified in Annex 1 of the Agreement, taking into consideration the specific role of the *principal investigator*;

¹ A scanned copy of the signed statement should be uploaded electronically via the [Funding and Tenders Portal Submission Service](#) in PDF format.

² The statement of commitment of the host institution refers to most obligations of the host institution, which are stated in the H2020 ERC Model Grant Agreement (MGA). The [H2020 ERC MGA](#) is available on the Funding & Tenders Portal. The reference to the time commitment of the Principal Investigator is stated in the ERC Work Programme 2020.

³ This statement (on letterhead paper) shall be signed by the institution's legal representative indicating their name, function, and email address along with the stamp of the institution.

- c) enter — before signature of the Agreement — into a ‘*supplementary agreement*’ with the *principal investigator*, that specifies the obligation of the *applicant legal entity* to meet its obligations under the Agreement;
- d) provide the *principal investigator* with a copy of the signed Agreement;
- e) guarantee the *principal investigator's* scientific independence, in particular for the:
 - i) use of the budget to achieve the scientific objectives;
 - ii) authority to publish as senior author and invite as co-authors those who have contributed substantially to the work;
 - iii) preparation of scientific reports for the project (action);
 - iv) selection and supervision of the other *team members* (hosted [and engaged] by the *applicant legal entity* or other legal entities), in line with the profiles needed to conduct the research and in accordance with the *applicant legal entity's* usual management practices;
 - v) possibility to apply independently for funding;
 - vi) access to appropriate space and facilities for conducting the research;
- f) provide — during the implementation of the project (action) — research support to the *principal investigator* and the team members (regarding infrastructure, equipment, access rights, products and other services necessary for conducting the research);
- g) support the *principal investigator* and provide administrative assistance, in particular for the:
 - i) general management of the work and his/her team
 - ii) scientific reporting, especially ensuring that the team members send their scientific results to the *principal investigator*;
 - iii) financial reporting, especially providing timely and clear financial information;
 - iv) application of the *applicant legal entity's* usual management practices;
 - v) general logistics of the project (action);
 - vi) access to the electronic exchange system (see Article 52 of the Agreement);
- h) inform the *principal investigator* immediately (in writing) of any events or circumstances likely to affect the Agreement (see Article 17 of the Agreement);
- i) ensure that the *principal investigator* enjoys adequate:
 - i) conditions for annual, sickness and parental leave;
 - ii) occupational health and safety standards;
 - iii) insurance under the general social security scheme, such as pension rights;
- j) allow the transfer of the Agreement to a new beneficiary (‘portability’; see Article 56a of the Agreement).

- k) take all measures to implement the principles set out in the Commission Recommendation on the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers⁴ - in particular regarding working conditions, transparent recruitment processes based on merit and career development – and ensure that the *principal investigator*, researchers and third parties involved in the project (action) are aware of them.
- l) respect the fundamental principle of research integrity and ensure that persons carrying out research tasks follow the good research practices and refrain from the research integrity violations described in the European Code of Conduct for Research Integrity⁵. If any such violations or allegations occur, verify and pursue them and bring them to the attention of the Agency.

For the host institution (applicant legal entity):

Date

Name and Function

 ;

Email and Signature of legal representative

 ;

Stamp of the host institution (applicant legal entity)

IMPORTANT NOTE: In order to be complete all the above mentioned items are mandatory and shall be included in the commitment of the host institution.

⁴ [Commission Recommendation 2005/251/EC of 11 March 2005](#) on the European Charter for Researchers and on a Code of Conduct for the Recruitment of Researchers (OJ L 75, 22.3.2005, p. 67).

⁵ [The European Code of Conduct for Research Integrity](#) of ALLEA (All European Academies) and ESF (European Science Foundation) of March 2011.