Application

👤 **Online application**

👤 **Host's statement**

👤 **References**

👓 **Receipt of application**

🔔 acknowledgement of receipt

Processing   4-6 weeks

👓 **Check eligibility**

🔔 if not eligible: formal rejection to applicant and host

👓 **Check completeness**

🔔 notification about the expected date of decision

🔔 reminder about missing items, if applicable

Review process   approx. 4 months

👓 **Request for independent peer reviews (usually two)**

👓 allowing for potential impartiality issues

👓 **Reviewed applications forwarded to selection committee members**

👓 **Selection committee meeting**
(3 times a year)

🔔 information about decision to applicant and host
(1—3 working days after selection meeting)

Selection   Feb./Mar., June/July, Oct./Nov.

👓 **Approval of application**

🔔 delivery of award documents
(approx. 4 weeks after selection meeting)

👓 **Rejection of application**

🔔 upon request: information on factors that led to rejection to applicant and host
(approx. 5 weeks after selection meeting)

👤 **Start of fellowship (if applicable: preceding language course)**
min 2 to max 12 months after selection meeting