

## Research Grants – Short-Term Grants • DAAD

### Overview

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#### Objective

The primary aim of this programme is to promote research projects within the context of doctoral programmes.

#### Who can apply?

Excellent-qualified doctoral candidates and young academics and scientists who have completed a Master's degree or Diplom, or in exceptional cases a Bachelor's degree at the latest by the time they begin their grant-supported research, or those who have already completed a PhD (postdocs).

Doctoral candidates who are already doing their doctorate at a German university cannot apply.

#### What can be funded?

A research project or course of continuing scientific education at a state or state-recognised institution of higher education or a non-university research institute in Germany, which is being carried out in coordination with an academic adviser in Germany.

#### Duration of the funding

- One month to a maximum of six months; the length of the grant is decided by a selection committee and depends on the project in question and the applicant's work schedule.
- The grant is non-renewable.

#### Value

- Depending on academic level, monthly payments of  
euros 861.- for graduates,  
euros 1,200.- for doctoral candidates and postdocs
- Payments towards health, accident and personal liability insurance cover
- Travel allowance

#### Selection

An independent selection committee consisting of specialist scientists reviews applications.

#### Selection criteria:

**Academic Qualification** (documented by: university degree certificates, references, list of publications)

- Academic achievements and duration of studies
- If applicable, academic achievements after graduation (e.g. publications, lectures, conference contributions)

**Quality of the research project** (documented by: presentation of research project, time plan, references, proof of contacts, if applicable,

language certificates):

- Quality of research project presentation and preliminary work
- Originality, topicality and relevance of project
- Reasons for choosing Germany and host institution
- Feasibility and consistency of work schedule and time plan (analysis and evaluation steps, if applicable, language skills)
- Integration of the project into the overall doctoral project (in terms of content/time), if relevant
- Importance of the research project and stay in Germany for academic and professional plans

**Additional criteria** (documented by: curriculum vitae, if applicable, certificates):

- Additional knowledge and skills (e.g. through professional or voluntary activities, further training)
- Involvement in academic self-governance, higher education policy issues
- Political, social, cultural, family (parental leave or care periods, etc.), social commitment

For further information on the selection procedure, please refer to the [Important Scholarship Information](#)

<https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/> / Section E.

## Application requirements

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### What requirements must be met?

- As a rule, applicants should not have graduated any longer than six years before the application deadline. If you already hold a doctoral degree, you should not have completed your doctorate more than four years ago. Doctoral candidates should not have started their doctoral degree any longer than three years previously.
- Applicants who have been resident in Germany for longer than 15 months at the application deadline cannot be considered.

#### Note:

For applicants from the fields of human medicine, veterinary medicine and dentistry, other regulations are applicable. Please refer to the leaflet "Additional information on DAAD Research Grants for applicants from medical fields" ([www.daad.de/extrainfo](http://www.daad.de/extrainfo)).

### Language skills

- The required language level depends on the applicant's study plans and subject: In the arts, social sciences and in law, at least a good knowledge of German is usually expected. For the natural sciences and engineering, proof of good English language skills may also be accepted if English is spoken at the host institute.

## Application Procedure

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The application procedure occurs online through the DAAD Portal.

You are also required to send 1 copy of the "Application summary" (PDF file), which is generated in the DAAD portal after the online application procedure has been completed, by post to the application address.

Please note that the access to the application portal only appears while the current application period is running. After the application deadline has expired, the portal for this programme is not available until the next application period.

The access to the DAAD portal generally opens about 6 weeks before the application deadline at the latest.

To apply, please select the call for applications for this programme in the scholarship database ([www.funding-guide.de](http://www.funding-guide.de)). From here, you can enter the portal by clicking the tab "Submitting an application".

### Application documents

Certificates, proof of credits, certifications and translations may be scanned in non-certified form and uploaded to the DAAD portal. The

DAAD reserves the right to request certified copies of the documents.

### Documents to be uploaded to the DAAD portal:

- Online application form
- Full curriculum vitae in tabular form (max. 3 pages)
- List of publications (max. 10 pages), if applicable
- Extensive and detailed description of the research proposal which has been agreed upon with the academic adviser and a description of previous research work (max. 5 pages with max. 3.000 characters without spaces per page plus 2 pages of graphics if necessary). Please also read our [important information for scholarship applicants / section B, point 2 \[https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/\]](https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/).
- Schedule of planned research work
- Letter confirming supervision by an academic adviser in Germany, which refers to the applicant's proposal and confirms that the host institute will provide a workplace
- University degree certificate indicating final grade(s): the certificate must be subsequently submitted before the grant-supported research begins if it is not available at the time of application.
- Other documents which support your application (example: certificates of employment, proof of practical training/internships, etc.)
- German or English translations of documents submitted in the national language
- Proof of admission to a doctoral programme at the home university insofar as the applicant intends to take a doctoral degree there
- All university certificates on all annual examinations with individual grade(s), incl. explanation of grading system.
- Language certificate in the language in which the research is carried out (German or English)

**Current note:** If a language certificate is one of the application documents listed here and you are unable to submit a language certificate due to Corona (e.g. due to the closure of universities or language test centers), please upload an appropriate justification with a self-assessment of your current language level according to the [CEFR \[https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/cefr/\]](https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/cefr/) instead of the missing document. If you still acquire a language certificate after the application deadline, please submit it. You can find tips for the self-assessment of your language skills [here, see section A point 8 \[https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/\]](https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/).

### To be submitted by post:

One recent reference from a university teacher which provides information about your qualifications (hand-signed, no digital or scanned signature). Please regard the instructions given on the tab "Submitting an application".

**Current information on application deadlines until 30.6.2021: Due to the current pandemic situation, applications can be submitted without an application reference.**

You are also required to send 1 copy of the "Application summary" (PDF file), which is generated in the DAAD portal after the online application procedure has been completed, by post to the application address.

### Application deadline

November 16th for stays that start between June and November of the following year;

April 30th for scholarships that start between December of the same year and May of the following year

### Application location

Akademická informační agentura (AIA)

Dům zahraniční spolupráce

Na Pohoří 1035/4

CZ-110 00 Praha

email: [aia@dzs.cz](mailto:aia@dzs.cz)

Contact: Ms. Sabine Borovanská

Tel.: 00420 221 850 504

### Please note

- Your application is only valid if you submit all the required documents to the DAAD portal on time.
- For submitting references by post, the postmark date serves as proof that they have been dispatched on time.
- (If further documents are to be submitted by post, please send them as soon as possible.)
- The DAAD portal closes at 24.00 hrs. (CET or CEST) on the last application day.
- Incomplete applications cannot be considered. Applicants are responsible for ensuring that their applications are complete.
- The application documents remain with the DAAD. Data relating to applicants is saved by the DAAD in accordance with the Federal Data Protection Act and with the EU Data Protection Regulation insofar as this data is needed to process the application.

## Contact and Consulting

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### Information and advisory centres

DAAD Information Point Prag

c/o Goethe Institut

Masarykovo nábřeží 32

110 00 Prag 1

Czech Republic

Tel.: +420 (224)/931-182

Fax.: +420 (224)/931-183

E-Mail.: [info@daad.cz](mailto:info@daad.cz) [<mailto:info@daad.cz>]

WWW.: <http://www.daad.cz> [<http://www.daad.cz>]

### More detailed information

- DAAD website section "[PhD studies and research](https://www.daad.de/deutschland/promotion/de/)" [<https://www.daad.de/deutschland/promotion/de/>]
- Website "[Research in Germany](https://www.research-in-germany.org/en.html)" [<https://www.research-in-germany.org/en.html>]
- Website "[GERiT – German Research Institutions](https://www.gerit.org/en/)" [<https://www.gerit.org/en/>]
- DAAD website "[Important information for DAAD scholarship applicants](https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/)" [<https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/>]

### Further information

<http://www.daad.cz>

DAAD-Lektors at Czech universities

Copy this link: [daad.de/go/en/stipa50015434](http://daad.de/go/en/stipa50015434)

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