Dorothy Hodgkin Fellowships 2022 - FAQs

ELIGIBILITY

1. **Q: If I am slightly outside of the 0 to 6 years of research experience, can I still apply?**
   A: Please contact the Dorothy Hodgkin Fellowships Team (dhf@royalsociety.org) with the date of when your PhD thesis was accepted in its final form and approved by the Board of Graduate Studies, dates of your employment history and any career breaks **in a clear and concise reverse chronological list format** (please provide dates as **DD/MM/YYYY** – days may be omitted if unknown).

2. **Q: Can I apply for other Fellowships at the same time as the Dorothy Hodgkin Fellowship?**
   A: While we understand that you might apply for other opportunities at the same time as the Dorothy Hodgkin Fellowship, if you were to accept a Fellowship equivalent to a Dorothy Hodgkin Fellowship while your application is under consideration, you must inform the Society and you will be required to withdraw your application.

3. **Q: Can I apply for a Dorothy Hodgkin Fellowship if I hold a proleptic position?**
   A: If you hold a proleptic position at the time of application, you are not eligible to apply.

4. **Q: I hold a tenure track position or a University-specific fellowship with five years' salary guaranteed followed by the opportunity to apply for a permanent position subject to performance, am I eligible to apply?**
   A: This would be considered equivalent to holding an independent research position equivalent to a DHF and on par with a proleptic position, therefore you are not eligible to apply. Please note that if you were awarded such a position while your application is under assessment you will be required to inform the Society and withdraw your application.

5. **Q: How is "actual research experience post PhD" calculated when considering eligibility?**
   A: Gaps between contracts are taken into account when calculating research experience. Part-time research contracts are also taken into account – e.g. if you have held a research contract at 0.5 FTE, your research experience will be pro-rated accordingly.

6. **Q: Do you allow resubmissions?**
   A: Yes, as long as an applicant continues to meet the eligibility criteria.

7. **Q: What impact will the Covid-19 pandemic have on my application and/or award?**
   A: The Royal Society appreciates that the impact of the Coronavirus pandemic will be complex and varied. As such, we have a specific question in the application form for applicants to outline the impact on their research.

APPLICATION FORM

8. **Q. What is the maximum value of research expenses I can apply for in each Fellowship year?**

A: Contribution to research expenses is £13,000 in year one and £11,000 for the following years. Furthermore, the Society will provide up to £40,000 as an additional contribution towards research expenses in 2022/23 financial year (1 October 2022 – 31 March 2023). In your application, you will need to enter financial details per Fellowship year.

The total amount of research expenses that you can apply for in <u>each Fellowship year</u> is:

Year 1 (1 October 2022 – 30 September 2023): £13,000 + £40,000 = £53,000
Year 2 (1 October 2023 – 30 September 2024): £11,000
Year 3 (1 October 2024 – 30 September 2025): £11,000
Year 4 (1 October 2025 – 30 September 2026): £11,000
Year 5 (1 October 2026 – 30 September 2027): £11,000

<u>Please note:</u>
Fellowship year: 1 October to 30 September
Financial year: 1 April to 31 March

9. **Q: Can I apply for funds to host a workshop?**
   A: Unfortunately, workshop costs (e.g. catering, venue hire, stationery, printing) are not eligible. However, you can use your travel expenses to cover travel costs for your collaborators and members of your research group.

10. **Q: Can I request funds to cover open access publishing fees?**
    A: Costs associated with open access publications cannot be requested.

11. **Q: Do images and references need to be included within the three page limit of the research proposal or are they in addition to?**
    A: All images and references have to fit within the three page limit of the research proposal document.

12. **Q: I cannot fit all of my publications in the application due to the word limit. Which ones should I include?**
    A: Please include your most relevant publications (up to 20). If you are the first author, you can add 'et al' while if you are not the first author, you can include the initials for all contributing. Reviewers will be able to see the full list of your publications through your ORCID ID, which is a part of the application.

13. **Q: I have completed all the sections and the application is at 100% but I cannot see a button to submit my application.**
    A: All participants on the participants tab must appear as 'complete' in green before the submit button appears. If a participant appears in orange as 'incomplete' they need to login and select 'Save & Submit' on the application form page or 'Submit your contribution' on the summary page – otherwise you will not be able to submit your application to your host institution for approval. Letters of support from the Head of Department and Nominated Referees are compulsory, while the Research Support is optional and can be revoked if no longer needed.

14. **Q: What is the Head of Department expected to contribute to the application form?**
    A: The Head of Department section is made of two parts:
    1. Statement of Support (PDF upload). Further guidance is provided within the scheme notes for the round.

2. Commitment of Resources (max 250 words text box) - please provide details of the resources that the host department will commit to the applicant. This section will be included in the award letter if the application is successful.