



REQUEST FOR AN ELECTRONIC MAIL ADDRESS AT THE IOCB PRAGUE

Name (including degrees)	
Personal number	
Group / Department	
Phone	
Door number / Building	
Expiration	

In Prague on _____

Signature (head of group/department)

Signature (applicant)

Fill out the red-framed part of the form in Acrobat Reader, print the form, sign it and have it signed by your group'/department' head and deliver to Mgr. Karolína Kotová (room A2.11a, building A - SW wing, ext. 433)

- Detailed information regarding the establishment and use of the institutional e-mail address can be found at inraweb.uochb.cas.cz/63.html
- Archive old messages (e.g. 1× per year) on local media and delete them from the mail server
- We recommend using **Mozilla Thunderbird** to access your e-mails, for details see www.mozilla.org/thunderbird
- Alternative access to your mailboxes *via* the web portal: mail.uochb.cas.cz

If you have any questions about the electronic mail, please contact Mgr. Karolína Kotová, line 433