

## Dorothy Hodgkin Fellowships 2023 – FAQs

This list is not exhaustive. You may be able to find the answer to your questions in the Scheme Notes for the round. Please check all relevant documents before contacting the Grants Team.

### ELIGIBILITY

1. **Q: If I am slightly outside of the 0 to 6 years of research experience, can I still apply?**

**A:** Please contact the Dorothy Hodgkin Fellowships Team ([dhf@royalsociety.org](mailto:dhf@royalsociety.org)) with the date of when your PhD thesis was accepted in its final form and approved by the Board of Graduate Studies, dates of your employment history and any career breaks **in a clear and concise reverse chronological list format** (please provide dates as DD/MM/YYYY – days may be omitted if unknown).

2. **Q: How is ‘actual research experience post-PhD’ calculated when considering eligibility?**

**A:** Career breaks and gaps between employment contracts are taken into account when calculating research experience. Part-time contracts are also considered, e.g. if you hold/have held a research contract at 0.5 FTE, your research experience will be pro-rated accordingly.

3. **Q: Can I apply for other fellowships at the same time as the Dorothy Hodgkin Fellowship?**

**A:** We understand that you might apply for other opportunities at the same time as the Dorothy Hodgkin Fellowship. Please include any active fellowship applications in the ‘Applicant Research Funding’ section of the application form.

4. **Q: Can I apply for a Dorothy Hodgkin Fellowship if I hold a proleptic position?**

**A:** If you hold a proleptic position at the time of application, you are not eligible to apply.

5. **Q: I hold a tenure track position or University-specific fellowship with five years’ salary guaranteed followed by a permanent position subject to performance, am I eligible to apply?**

**A:** This would be considered equivalent to holding an independent research position and on par with a proleptic position, therefore you are not eligible to apply.

6. **Q: Can I apply for the Dorothy Hodgkin Fellowship if I hold a permanent post in industry?**

**A:** Please contact the Dorothy Hodgkin Fellowships team ([dhf@royalsociety.org](mailto:dhf@royalsociety.org)) clarifying the level of the position and outlining whether you can undertake independent research as part of your position.

7. **Q: If I accept a permanent position or equivalent fellowship during the Dorothy Hodgkin Fellowships assessment, how is my application affected?**

**A:** You must remain eligible until the time of the application deadline. If you accept a permanent post or equivalent fellowship after the application deadline, this will not preclude you from staying in the competition. If invited to interview, you can include this as part of your updates since submission. If offered a DHF award, please note that you would be required to resign from the position or equivalent fellowship to be able to accept the DHF offer.

**8. Q: Do you allow resubmissions?**

**A:** Yes, as long as you continue to meet the eligibility criteria.

**9. Q: How will the Royal Society consider the impact of the COVID-19 pandemic on my application?**

**A:** The Royal Society appreciates that the impact of the COVID-19 pandemic will be complex and varied. As such, we have a specific question in the application form for applicants to outline the impact on their research.

## **APPLICATION FORM**

**10. Q: How many years should costs be provided for in the application form?**

**A:** Please provide costs for all 8 years of the fellowship. When completing the budget table in Flexi-Grant®, please only provide 100% values. Please ensure that no indexation is added to these costs.

**11. Q: What is the maximum value of research expenses I can apply for in each fellowship year?**

**A:** The total amount of research expenses that you can apply for in each Fellowship year is:

Year 1 (1 October 2023 – 30 September 2024): £90,000

Year 2 (1 October 2024 – 30 September 2025): £90,000

Year 3 (1 October 2025 – 30 September 2026): £90,000

Year 4 (1 October 2026 – 30 September 2027): £90,000

Year 5 (1 October 2027 – 30 September 2028): £90,000

Year 6 (1 October 2028 – 30 September 2029): £90,000

Year 7 (1 October 2029 – 30 September 2030): £90,000

Year 8 (1 October 2030 – 30 September 2031): £90,000

Please note:

Fellowship year: 1 October to 30 September

Financial year: 1 April to 31 March

**12. Q: Can I apply for funds to host a workshop?**

**A:** Unfortunately, workshop costs (e.g. catering, venue hire, stationery, printing) are not eligible. However, you can use your travel expenses to cover travel costs for your collaborators and members of your research group.

**13. Q: Can I request funds to cover open access publishing fees?**

**A:** Costs associated with open access publications cannot be requested.

**14. Q: Do images and references need to be included within the four-page limit of the research proposal or are they in addition to?**

**A:** All images and references have to fit within the four-page limit of the research proposal document.

**15. Q: I cannot fit all of my publications in the application due to the word limit. Which ones should I include?**

**A:** Please include your most relevant publications (up to 20). If you are the first author, you can add 'et al' while if you are not the first author, you can include the initials for all contributing. Reviewers will be able to see the full list of your publications through your ORCID ID, which is a part of the application.

**16. Q: I have completed all the sections and the application is at 100% but I cannot see a button to submit my application.**

**A:** All participants on the participants tab must appear as 'complete' in green before the submit button appears. If a participant appears in orange as 'incomplete' they need to login and select 'Save & Submit' on the application form page or 'Submit your contribution' on the summary page – otherwise you will not be able to submit your application to your host institution for approval. Letters of support from the Head of Department and Nominated Referees are compulsory, while the Research Support is optional and can be revoked if no longer needed.

**17. Q: What is the Head of Department expected to contribute to the application form?**

**A:** The Head of Department section is made of two parts:

1. Statement of Support (PDF upload) – further guidance is provided within the scheme notes for the round.

2. Commitment of Resources (max 250 words text box) – please provide details of the resources that the host department will commit to the applicant. This section will be included in the award letter if the application is successful.

## **FEEDBACK**

**18. Q: Can I request feedback for my Dorothy Hodgkin Fellowship application?**

**A:** Due to the high number of applications received, we are unfortunately not able to provide feedback for applications unsuccessful at the first Panel assessment stage. Applicants can request feedback if their application has completed the independent peer review assessment stage. Details of how to request feedback will be provided when applicants are notified about the status of their application.