Call:

()

Topic:

Type of Action:

0

Proposal number:

Proposal acronym:

Type of Model Grant Agreement:

Table of contents

Section	Title	Action
1	General information	
2	Participants	
3	Budget	
4	Ethics and security	
5	Other questions	

How to fill in the forms

The form must be filled in for each proposal using the templates available in the submission system. Some data fields in the form are pre-filled based on the steps in the submission wizard.

Proposal ID

Acronym

1 - General information

	Fields marked * are mandatory to fill.
Topic	Type of Action
Call	Type of Model Grant Agreement
Acronym	Acronym is mandatory
Proposal title	The title should be no longer than 200 characters (with spaces) and should be understandable to the non-specialist in your field.
	Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &
Scientific Area	
Please selec	t up to 5 descriptors (and at least 3) that best characterise the subject of your proposal, in descending order of relevance.
Descriptor 1	
Free keywords	Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces).
	ntific area and descriptors carefully, and in order of importance, since this will guide the REA in the selection of experts for d the allocation of proposals to experts.
Abstract *	
Remaining character	rs 2000

Proposal ID

Acronym

Has this proposal (or a very similar one) been submitted in the past 2 years in response to a call for proposals under any EU programme, including the current call?

Previously submitted proposals should be with either 6 or 9 digits.

Remove

Proposal ID

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Declarations

Field(s) marked * are mar	ndatory to fill.
1) We declare to have the explicit consent of all applicants on their participation and on the content of this proposal. *	
2) We confirm that the information contained in this proposal is correct and complete and that none of the project activities have started before the proposal was submitted (unless explicitly authorised in the call conditions). *	
3) We declare: - to be fully compliant with the eligibility criteria set out in the call - not to be subject to any exclusion grounds under the <u>EU Financial Regulation 2018/1046</u> - to have the financial and operational capacity to carry out the proposed project. *	
4) We acknowledge that all communication will be made through the Funding & Tenders Portal electronic exchange system and that access and use of this system is subject to the Funding & Tenders Portal Terms and Conditions. *	
5) We have read, understood and accepted the <u>Funding & Tenders Portal Terms & Conditions</u> and <u>Privacy Statement</u> that set out the conditions of use of the Portal and the scope, purposes, retention periods, etc. for the processing of personal data of all data subjects whose data we communicate for the purpose of the application, evaluation, award and subsequent management of our grant, prizes and contracts (including financial transactions and audits). *	
6) We declare that the proposal complies with ethical principles (including the highest standards of research integrity as set out in the ALLEA European Code of Conduct for Research Integrity, as well as applicable international and national law, including the Charter of Fundamental Rights of the European Union and the European Convention on Human Rights and its Supplementary Protocols. Appropriate procedures, policies and structures are in place to foster responsible research practices, to prevent questionable research practices and research misconduct, and to handle allegations of breaches of the principles and standards in the Code of Conduct. *	
7) We declare that the proposal has an exclusive focus on civil applications (activities intended to be used in military application or aiming to serve military purposes cannot be funded). If the project involves dual-use items in the sense of Regulation 2021/821, or other items for which authorisation is required, we confirm that we will comply with the applicable regulatory framework (e.g. obtain export/import licences before these items are used). *	
B) We confirm that the activities proposed do not - aim at human cloning for reproductive purposes; - intend to modify the genetic heritage of human beings which could make such changes heritable (with the exception of research relating to cancer treatment of the gonads, which may be financed), or - intend to create human embryos solely for the purpose of research or for the purpose of stem cell procurement, including by means of somatic cell nuclear transfer. - lead to the destruction of human embryos (for example, for obtaining stem cells) These activities are excluded from funding. *	
9) We confirm that for activities carried out outside the Union, the same activities would have been allowed in at least one EU Member State. *	

The coordinator is only responsible for the information relating to their own organisation. Each applicant remains responsible for the information declared for their organisation. If the proposal is retained for EU funding, they will all be required to sign a declaration of honour.

False statements or incorrect information may lead to administrative sanctions under the EU Financial Regulation.

Proposal ID

Acronym

2 - Participants

List of participating organisations

#	Participating Organisation Legal Name	Country	Role	Action
1				

Proposal ID

Acronym **Acronym is mandatory**

Short name

Organisation data

PIC	Legal name			
Short name:				
Address				
Street				
Town				
Postcode				
Country				
Webpage				
Specific Legal Status	ses			
Legal person		unknown	Academic Sector	unknown
Public body		unknown		
Non-profit		unknown		
International organisation		unknown		
Secondary or Higher educ	ation establishment	unknown		
Research organisation		unknown		
SME Data				
Based on the below details	from the Participant Registry t	he organisation is un	known (small- and medium-sized enterprise) for the call.	
SME self-declared status		unknown		
SME self-assessment		unknown		
SME validation		unknown		

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Proposal ID

Acronym is mandatory

Short name

Departments carrying out the proposed work

Department 1		
Department name	Name of the department/institute carrying out the work.	not applicable
	Same as proposing organisation's address	
Street	Please enter street name and number.	
Town	Please enter the name of the town.	
Postcode	Area code.	
Country	Please select a country	

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Proposal ID

Acronym is mandatory

Short name

Supervisor

This will be the person the EU services will contact concerning this proposal (e.g. for additional information, invitation to hearings, sending of evaluation results, convocation to start grant preparation). The data in blue is read-only. Details (name, first name and e-mail) of Main Contact persons should be edited in the step "Participants" of the submission wizard.

litle		Gender	○ Woman	○Man	○ Non Binary
First name*		Last name	*		
E-Mail*					
Position in org.	Please indicate the position of the person.				
Department	Name of the department/institute carrying out the work.			Sam	e as organisation name
	☐ Same as proposing organisation's address				
Street	Please enter street name and number.				
Town	Please enter the name of the town.	Post code	Area code.		
Country	Please select a country				
Website	Please enter website				
Phone	+XXX XXXXXXXXX Phone 2 +XXX XXXXXXXXX				

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Proposal ID

Acronym is mandatory

Short name

Researcher

The name and e-mail of the Researcher and Supervisor are read-only in the administrative form, only additional details can be edited here. To give access rights and contact details of contact persons, please go back to Participant's page of the submission wizard and save the changes.

Last Name*		Last Name at Birth	
First Name(s)*		Gender*	○ Man ○ Non binary
Title		Country of residence*	
Nationality*		Nationality 2	
Date of Birth (DD/MM/Y	YYYY)	Country of Birth*	
		Place of Birth	
Contact address			
Current organisation	name		
Current Department/ Laboratory name	Faculty/Institute/		
	☐ Same as organisation address		
Street	Please enter street name and number.		
Postcode/Cedex		Town	
Phone	+XXX XXXXXXXXX	Country	
Phone2 / Mobile	+XXX XXXXXXXXX		
E-Mail*			
ORCID If	you have a ORCID number please enter it here (e.g. 999	9-9999-9999-999X. where 9 repres	sents numbers and X represents numbers up to 10)
Researcher ID		The maximum length of the ic minimum length is 9 characte	dentifier is 11 characters (ZZZ-9999-2010) and the rs (A-1001-2010).
Other ID PI	ease enter the type of ID here	Please enter the ide	entifier number here
Qualifications			
Doctorate Date of (ex		Select the exact date (DD/MM/YYYY)	

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Proposal ID

Acronym is mandatory

Short name

Place of activity/place of residence (previous 5 years - most recent one first)

Indicate the period(s) and the country/countries in which you have legally resided and/or had your main activity (work, studies, etc) during the last 5 years up until the deadline for the submission of the proposal.

Please fill in this section without gaps. Short stays (as defined in the Guide for Applicants) shall not be listed in this box.

Period from	Period to	Duration (days)	Country	Add
	Total	0		

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Proposal ID

Acronym **Acronym is mandatory**

Short name

Role of participating organisation in the project

Project management	
Communication, dissemination and engagement	
Provision of research and technology infrastructure	
Co-definition of research and market needs	
Civil society representative	
Policy maker or regulator, incl. standardisation body	
Research performer	
Technology developer	
Testing/validation of approaches and ideas	
Prototyping and demonstration	
IPR management incl. technology transfer	
Public procurer of results	
Private buyer of results	
Finance provider (public or private)	
Education and training	
Contributions from the social sciences or/and the humanities	
Other If yes, please specify: (Maximum number of characters allowed: 50)	

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Acronym Acronym is mandatory Short name List of up to 5 publications, widely-used datasets, software, goods, services, or any other achievements relevant to the call content. Type of achievement Short description (Max 500 characters) List of up to 5 most relevant previous projects or activities, connected to the subject of this proposal. Name of Project or Activity Short description (Max 500 characters)

Application forms

Proposal ID

Description of any significant infrastructure and/or any major items of technical equipment, relevant to the proposed work.

Name of infrastructure of equipment	Short description (Max 300 characters)

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Proposal ID

Acronym Acronym is mandatory

Short name

Gender Equality Plan

Does the organization have a Gender Equality Plan (GEP) covering the elements listed below?





Minimum process-related requirements (building blocks) for a GEP

- Publication: formal document published on the institution's website and signed by the top management
- Dedicated resources: commitment of human resources and gender expertise to implement it.
- **Data collection and monitoring:** sex/gender disaggregated data on personnel (and students for establishments concerned) and annual reporting based on indicators.
- **Training:** Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers.
- Content-wise, recommended areas to be covered and addressed via concrete measures and targets are:
 - o work-life balance and organisational culture;
 - o gender balance in leadership and decision-making;
 - o gender equality in recruitment and career progression;
 - o integration of the gender dimension into research and teaching content;
 - o measures against gender-based violence including sexual harassment.

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Proposal ID

Acronym is mandatory

3 - Budget

Duration of fellowship *	Country in which return phase will take place

	Country Coefficient	Number of Months	Contributions for recruited researchers			Institutional c		
			Living Allowance	Mobility Allowance	Family Allowance	Research, training and networking costs	Management and indirect costs	Total
		0	0.00	0.00	0.00	0.00	0.00	0.00
Total			0.00	0.00	0.00	0.00	0.00	0.00

Proposal ID

Acronym

4 - Ethics & security

Ethics Issues Table

1. Human Embryonic Stem Cells and Human Embryos			Page
Does this activity involve Human Embryonic Stem Cells (hESCs)?	○ Yes	No	
Does this activity involve the use of human embryos?	○ Yes	No	
2. Humans			Page
Does this activity involve human participants?	○ Yes	No	
Does this activity involve interventions (physical also including imaging technology, behavioural treatments, etc.) on the study participants?	○ Yes	No	
Does this activity involve conducting a clinical study as defined by the Clinical Trial Regulation (EU 536/2014)? (using pharmaceuticals, biologicals, radiopharmaceuticals, or advanced therapy medicinal products)	○ Yes	No	
3. Human Cells / Tissues (not covered by section 1)			Page
Does this activity involve the use of human cells or tissues?	○ Yes	No	
4. Personal Data			Page
Does this activity involve processing of personal data?	○ Yes	No	
Does this activity involve further processing of previously collected personal data (including use of preexisting data sets or sources, merging existing data sets)?	○ Yes	No	
Is it planned to export personal data from the EU to non-EU countries? Specify the type of personal data and countries involved	○ Yes	No	
Is it planned to import personal data from non-EU countries into the EU or from a non-EU country to another non-EU country? Specify the type of personal data and countries involved	○ Yes	No	
Does this activity involve the processing of personal data related to criminal convictions or offences?	○ Yes	No	
5. Animals			Page
Does this activity involve animals?	○ Yes	No	
6. Non-EU Countries			Page
Will some of the activities be carried out in non-EU countries?	○ Yes	No	
In case non-EU countries are involved, do the activities undertaken in these countries raise potential ethics issues?	○ Yes	No	
It is planned to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)?	○ Yes	No	
Is it planned to import any material (other than data) from non-EU countries into the EU or from a non-EU country to another non-EU country? For data imports, see section 4.	○ Yes	No	
Is it planned to export any material (other than data) from the EU to non-EU countries? For data exports, see section 4.	○ Yes	No	
Does this activity involve <u>low and/or lower middle income countries</u> , (if yes, detail the benefit-sharing actions planned in the self-assessment)	○ Yes	No	
Could the situation in the country put the individuals taking part in the activity at risk?	○ Yes	No	
7. Environment, Health and Safety			Page

Proposal ID

Acronym

Does this activity involve the use of substances or processes that may cause harm to the environment, to animals or plants.(during the implementation of the activity or further to the C vuse of the results, as a possible impact)?	Yes (No	
Does this activity deal with endangered fauna and/or flora / protected areas?	Yes	● No	
Does this activity involve the use of substances or processes that may cause harm to humans, including those performing the activity.(during the implementation of the activity or further to the use of the results, as a possible impact)?	Yes (No	
8. Artificial Intelligence			Page
Does this activity involve the development, deployment and/or use of Artificial Intelligence? (if yes, detail in the self-assessment whether that could raise ethical concerns related to human C rights and values and detail how this will be addressed).	Yes (No	
9. Other Ethics Issues			Page
Are there any other ethics issues that should be taken into consideration?	Yes (● No	
I confirm that I have taken into account all ethics issues above and that, if any ethics issues apply, I vehics self-assessment as described in the guidelines How to Complete your Ethics Self-Assessment		mplete t	he

Proposal ID

Acronym

Ethics Self-Assessment

مناه اهما طا∔	achainn af t	a a a bi a ativeae		y and likely impact
		ne onternives	SE COLLEGIO DE LA CO	valor likely looloacii.
Luncai am				y arra micry mipact

Explain in detail the identified issues in relation to:

- objectives of the activities (e.g. study of vulnerable populations, etc.)
- methodology (e.g. clinical trials, involvement of children, protection of personal data, etc.)
- the potential impact of the activities (e.g. environmental damage, stigmatisation of particular social

groups, political or financial adverse consequences, misuse, etc.)

Remaining characters

5000

Compliance with ethical principles and relevant legislations

Describe how the issue(s) identified in the ethics issues table above will be addressed in order to adhere to the ethical principles and what will be done to ensure that the activities are compliant with the EU/national legal and ethical requirements of the country or countries where the tasks are to be carried out. It is reminded that for activities performed in a non-EU countries, they should also be allowed in at least one EU Member State.

Remaining characters

5000

Proposal ID

Acronym

Security issues table

1. EU Classified Information (EUCI) ²			Page
Does this activity involve information and/or materials requiring protection against unauthorised disclosure (EUCI)?	○ Yes	No	
Does this activity involve non-EU countries which need to have access to EUCI?	○ Yes	No	
2. Misuse			Page
Does this activity have the potential for misuse of results?	○ Yes	No	
3. Other Security Issues			Page
Does this activity involve information and/or materials subject to national security restrictions? If yes, please specify: (Maximum number of characters allowed: 1000)	○ Yes	No	
Are there any other security issues that should be taken into consideration? If yes, please specify: (Maximum number of characters allowed: 1000)	○ Yes	No	

Security self-assessment

75 (84)	
Please specify: (Maximum number of characters allowed: 5000)	

Remaining characters 5000

²According to the Commission Decision (EU, Euratom) 2015/444 of 13 March 2015 on the security rules for protecting EU classified information, "European Union classified information (EUCl) means any information or material designated by an EU security classification, the unauthorised disclosure of which could cause varying degrees of prejudice to the interests of the European Union or of one or more of the Member States".

³Classified background information is information that is already classified by a country and/or international organisation and/or the EU and is going to be used by the project. In this case, the project must have in advance the authorisation from the originator of the classified information, which is the entity (EU institution, EU Member State, third state or international organisation) under whose authority the classified information has been generated.

⁴EU classified foreground information is information (documents/deliverables/materials) planned to be generated by the project and that needs to be protected from unauthorised disclosure. The originator of the EUCI generated by the project is the European Commission.

Proposal ID

Acronym

5 - Other questions

Information on the Researcher (future fellow)

1. Were you in the last 3 years in compulsory national service?						
2. Did you spend time, in the last 3 years, on procedures for obtaining refugee status (according to the 1951 Geneva Refugee Convention and the 1967 Protocol) in a Member State or Associated Country to Horizon Europe?		○No				
3. Are you a national of a Member State or Associated Country?		○No				
Country						
Other Questions						
4. Are the research and training activities proposed addressing topics related to nuclear sciences		○No				
and technology, as outlined in the Guide for applicants for this call and the Euratom Research and Training Programme (ERTP)? ** $ \frac{1}{2} \left(\frac{1}{2} \right) = \frac{1}{2} \left(\frac{1}{2} \right) \left(1$	0 103	CITO				
Answer "Yes" ONLY IF all three conditions below are fulfilled:						
- The proposal's research area is covered by the ERTP						
- The host organisation (and, if applicable, the Associated Partner for the additional Placement period) is/are established in a Member State or Associated Country to the ERTP						
- The researcher is a national or a long-term resident of a Member State or Associated Country to the ERTP						
5. For communication purposes only, the European Commission REA asks for permission to publish the name of the researcher (future fellow) should the proposal be retained for funding. Does the researcher (future fellow) give this permission?	○ Yes	○No				
6. Some national and regional public research funding authorities run schemes to fund MSCA applicants that score highly in the MSCA evaluation but which cannot be funded by the MSCA due to their limited budget. In case this proposal could not be selected for funding by the MSCA, do the researcher and supervisor consent to the European Commission disclosing to such authorities the results of its evaluation (score and ranking range) together with their names and contact details, non-confidential proposal title and abstract, proposal acronym, and host organisation?	○ Yes	○No				

Validation result



The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal will be blocked unless that specific field is corrected!



The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will not be blocked (**proposal will be submitted with the missing or incorrect value).

Section

Description

The form has not yet been validated, click "Validate Form" to do so!





Horizon Europe Programme

Instructions, please remove Standard Application Form

Marie Skłodowska-Curie Actions – Postdoctoral Fellowships (HE MSCA PF)

Project proposal – Technical description (Part B)

Version 3.0 20 March 2023

HISTORY OF CHANGES					
Version	Publication date	Changes			
1.0	18.06.2021	Initial version			
1.1	05.05.2022	 Updated definitions: artificial intelligence, critical risks. Alignment of wording of title 1.2 with the wording of the work programme. 			
2.0	11.07.2022	Addition of tags			
2.1	08.09.2022	Added instructions on Artificial intelligence			
3.0	20.03.2023	 Letter of commitment for non-academic placement no longer required Font size of text in tables - alignment with standard application form template Criteria 1.2 open science practices: link to external video added Revision of criteria 2.1 explanation Partial alignment of text with standard application form template for criteria 2.3 Addition of Section 8 "Environmental considerations in light of the MSCA Green Charter" Rephrasing of title of Section 9. 			

Note

National Contact Points (NCPs) have been set up across Europe and beyond by the national governments to provide information and personalised support to Horizon Europe applicants in their native language. The mission of the NCPs is to raise awareness, inform and advise on Horizon Europe funding opportunities as well as to support potential applicants in the *preparation, submission and follow-up* of the grant applications. For details on the NCP in your country, please consult the <u>National Contact Points page</u>.

Instructions for Drafting Part B of the Proposal

Part B of the proposal contains the details of the proposed MSCA Postdoctoral Fellowship as well as the required supporting information. It will be used by the independent experts to undertake their assessment of the proposal. We therefore advise applicants to address each of the award criteria as outlined in the relevant sections, using both descriptive text and the tables provided. Please note that the explanatory notes included in the part B proposal template serve to explain the award criteria without being exhaustive. To draft a proposal, applicants should also consult the current version of the MSCA Work Programme.

Applicants <u>must</u> structure their MSCA-2023-PF proposal according to the headings indicated in the Part B proposal template.

Please note that this call will be a single-stage proposal submission and evaluation procedure. At the end of this document you can see the structure of the actual proposal that you need to submit, please remove all instruction pages that are watermarked. Applicants <u>must</u> ensure that their proposals conform to this layout and to the instructions given.

Please be aware that proposals will be evaluated as they were submitted, rather than on their potential if certain changes were to be made. This means that only proposals that successfully address all the required aspects will have a chance of being funded.

Applicants **must submit Part B of their proposal as two separate files:** part B-1 with a page limit applied, and part B-2 without a page limit.

Instructions, please remove

Page limit: Sections 1, 2 and 3 together should not be longer than **10 pages**. All tables, figures, references and any other element pertaining to these sections must be included as an integral part of these sections and are thus counted towards this page limit. The page limit for this part of the proposal will be applied automatically; therefore, you must remove these instruction pages before submitting. Do not add a cover page or a table of contents.

If you attempt to upload a proposal longer than the specified page limit before the deadline, you will receive an automatic warning and will be advised to shorten and re-upload the proposal. After the deadline, excess pages (in over-long proposals) will be automatically made invisible, and therefore will not be taken into consideration by the experts. Note that experts will be instructed to ignore hyperlinks to information that is specifically designed to expand the proposal, thus circumventing the page limit.

The following formatting conditions apply:

- The <u>page size is A4</u>, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).
- The reference font for the body text of proposals is <u>Times New Roman</u> (Windows platforms), <u>Times/Times New Roman</u> (Apple platforms) or <u>Nimbus Roman No. 9 L</u> (Linux distributions).
- The use of a different font for the body text is not advised and is subject to the cumulative conditions that the font is legible and that its use does not significantly shorten the representation of the proposal in number of pages compared to using the reference font (for example with a view to bypassing the page limit).

- The <u>minimum font size allowed is 11 points</u>. Standard character spacing and a minimum of single line spacing is to be used. This applies to the body text, including text in tables.
- Text elements other than the body text, such as headers, foot/end notes, captions, formulas, etc. may deviate, but must be legible and not be less than 8 points.

This document is tagged. Do not delete the tags; they are needed for our internal processing of information, mostly for statistical gathering. In that light, please do not move, delete, reorder, alter tags in any way, as they might create problems in our internal processing tools. Tags do not affect or influence the outcome of your application.

Part B-2

Part B-2, for which you will find a template at the end of this document does not have a page limit. It must comprise the CV of the researcher, the capacity of the participating organisation(s) and the commitment letter(s) of the associated partner hosting the outgoing phase in case of Global Fellowship. Part B-2 must be submitted as a separate document.

Applicants will not be able to submit their proposal in the submission system unless both Parts 1 and 2 are provided in PDF format (Adobe version 3 or higher, with embedded fonts).

Definitions

DEFINITIONS Artificial intelligence (AI) refers to systems that display intelligent behaviour by analysing their environment and taking actions – with some degree of autonomy – to achieve specific goals. AI-based systems can be purely software-based, acting in the virtual world (e.g. voice assistants, image analysis software, search engines, speech and face recognition systems) or AI can be embedded in Artificial hardware devices (e.g. advanced robots, autonomous cars, drones or Intelligence¹ Internet of Things applications) If you plan to make use of Artificial Intelligence in your project, the evaluators will evaluate the technical robustness of the proposed system under the appropriate criterion A critical risk is a plausible event or issue that could have a high adverse impact on the ability of the project to achieve its objectives. Critical risk Level of likelihood to occur (Low/medium/high): The likelihood is the estimated probability that the risk will materialise even after

Part B - Page 4 of 15

¹ Definition from the European Commission's High-Level Expert Group on Artificial Intelligence, https://ec.europa.eu/futurium/en/system/files/ged/ai_hleg_definition_of_ai_18_december_1.pdf

Results	What is generated during the project implementation. This may
Research output	Results generated by the action to which access can be given in the form of scientific publications, data or other engineered outcomes and processes such as software, algorithms, protocols and electronic notebooks.
Outcomes	The expected effects, over the medium term, of projects supported under a given topic. The results of a project should contribute to these outcomes, fostered in particular by the dissemination and exploitation measures. This may include the uptake, diffusion, deployment, and/or use of the project's results by direct target groups. Outcomes generally occur during or shortly after the end of the project. Example: 9 European airports adopt the advanced forecasting system demonstrated during the project.
Objectives	The goals of the work performed within the project, in terms of its research and innovation content. This will be translated into the project's results. These may range from tackling specific research questions, demonstrating the feasibility of an innovation, sharing knowledge among stakeholders on specific issues. The nature of the objectives will depend on the type of action, and the scope of the topic.
Milestone Instru	Control points in the project that help to chart progress. Milestones may correspond to the achievement of a key result, allowing the next phase of the work to begin. They may also be needed at intermediary points so that, if problems have arisen, corrective measures can be taken. A milestone may be a critical decision point in the project where, for example, the consortium must decide which of several technologies to adopt for further development. The achievement of a milestone should be verifiable.
Impacts	Wider long term effects on society (including the environment), the economy and science, enabled by the outcomes of R&I investments (long term). Impacts generally occur some time after the end of the project. For this call Impacts refers to subsection 2.3 Example: The deployment of the advanced forecasting system enables each airport to increase maximum passenger capacity by 15% and passenger average throughput by 10%, leading to a 28% reduction in infrastructure expansion costs.
Deliverable	A report that is sent to the Commission or Agency providing information to ensure effective monitoring of the project. There are different types of deliverables (e.g. a report on specific activities or results, data management plans, ethics or security requirements).
	taking account of the mitigating measures put in place. Level of severity (Low/medium/high): The relative seriousness of the risk and the significance of its effect.

include, for example, know-how, innovative solutions, algorithms, proof of feasibility, new business models, policy recommendations, guidelines, prototypes, demonstrators, databases and datasets, trained researchers, new infrastructures, networks, etc. Most project results (inventions, scientific works, etc.) are 'Intellectual Property', which may, if appropriate, be protected by formal 'Intellectual Property Rights'.

Example: Successful large-scale demonstrator: trial with 3 airports of an advanced forecasting system for proactive airport passenger flow management.

Part B-1

1. Excellence #@REL-EVA-RE@#

HEMSCAPF@#

1.1 Quality and pertinence of the project's research and innovation objectives (and the extent to which they are ambitious, and go beyond the state of the art) #@QUA-LIT-QL@#

At a minimum, address the following aspects:

- Describe the quality and pertinence of the R&I objectives; are the objectives measurable and verifiable? Are they realistically achievable?
- Describe how your project goes beyond the state-of-the-art, and the extent to which the proposed work is ambitious.
- 1.2 Soundness of the proposed methodology (including interdisciplinary approaches, consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality of open science practices)

At a minimum, address the following aspects:

- Overall methodology: Describe and explain the overall methodology, including the
 concepts, models and assumptions that underpin your work. Explain how this will
 enable you to deliver your project's objectives. Refer to any important challenges you
 may have identified in the chosen methodology and how you intend to overcome
 them.
- <u>Integration of methods and disciplines to pursue the objectives:</u> Explain how expertise and methods from different disciplines will be brought together and integrated in pursuit of your objectives. If you consider that an inter-disciplinary² approach is unnecessary in the context of the proposed work, please provide a justification.
- Gender dimension and other diversity aspects: Describe how the gender dimension and other diversity aspects are taken into account in the project's research and innovation content. If you do not consider such a gender dimension to be relevant in your project, please provide a justification.
 - A Remember that that this question relates to the <u>content</u> of the planned research and innovation activities, and not to gender balance in the teams in charge of carrying out the project.
 - Sex, gender and diversity analysis refers to biological characteristics and social/cultural factors respectively. For guidance on methods of sex / gender analysis and the issues to be taken into account, please refer to this page.
 - ⚠ If you plan to use, develop and/or deploy artificial intelligence (AI) based systems and/or techniques you must demonstrate their technical robustness. AI-based systems or techniques should be, or be developed to become:

² Interdisciplinarity means the integration of information, data, techniques, tools, perspectives, concepts or theories from two or more scientific disciplines.

- technically robust, accurate and reproducible, and able to deal with and inform about possible failures, inaccuracies and errors, proportionate to the assessed risk they pose
- socially robust, in that they duly consider the context and environment in which they operate
- reliable and function as intended, minimizing unintentional and unexpected harm, preventing unacceptable harm and safeguarding the physical and mental integrity of humans
- able to provide a suitable explanation of their decision-making processes, whenever they can have a significant impact on people's lives.
- Open science practices: Describe how appropriate open science practices are implemented as an integral part of the proposed methodology. Show how the choice of practices and their implementation is adapted to the nature of your work in a way that will increase the chances of the project delivering on its objectives [e.g. up to 1/2 page, including research data management]. If you believe that none of these practices are appropriate for your project, please provide a justification here.
 - Open science is an approach based on open cooperative work and systematic sharing of knowledge and tools as early and widely as possible in the process. Open science practices include early and open sharing of research (for example through preregistration, registered reports, pre-prints, or crowd-sourcing); research output management; measures to ensure reproducibility of research outputs; providing open access to research outputs (such as publications, data, software, models, algorithms, and workflows); participation in open peer-review; and involving all relevant knowledge actors including citizens, civil society and end users in the co-creation of R&I agendas and contents (such as citizen science).
- A Please note that this does not refer to outreach actions that may be planned as part of the communication, dissemination and exploitation activities. These aspects should instead be described below under 'Impact'.
- Research data management and management of other research outputs: Applicants generating/collecting data and/or other research outputs (except for publications) during the project must explain how the data will be managed in line with the FAIR principles (Findable, Accessible, Interoperable, Reusable).
- For guidance on open science practices and research data management, please refer to the relevant section of the <u>HE Programme Guide</u> on the Funding & Tenders Portal.
- ⚠ Please also see the "how to evaluate open science in Horizon Europe proposals" video on the Funding & Tenders portal.

1.3 Quality of the supervision, training and of the two-way transfer of knowledge between the researcher and the host

At a minimum, address the following aspects:

- Describe the qualifications and experience of the supervisor(s). Provide information regarding the supervisors' level of experience on the research topic proposed and their track record of work, including main international collaborations, as well as the level of experience in supervising/training, especially at advanced level (i.e. PhD and postdoctoral researchers).
- Planned training activities for the researcher (scientific aspects, management/organisation, horizontal and key transferrable skills...).
- For *European Fellowships*: two-way transfer of knowledge between the researcher and host organisation.
- For *Global Fellowships*: three-way transfer of knowledge between the researcher, host organisation, and associated partner for outgoing phase.
- Rationale and added-value of the non-academic placement (if applicable).

Supervision

Employers and/or funders should ensure that a person is clearly identified to whom researchers can refer for the performance of their professional duties, and should inform the researchers accordingly.

Such arrangements should clearly define that the proposed supervisors are sufficiently expert in supervising research, have the time, knowledge, experience, expertise and commitment to be able to offer the postdoctoral researcher appropriate support and provide for the necessary progress and review procedures, as well as the necessary feedback mechanisms.

△ Supervision is one of the crucial elements of successful research. Guiding, supporting, directing, advising and mentoring are key factors for a researcher to pursue his/her career path. In this context, all MSCA-funded projects are encouraged to follow the recommendations outlined in the MSCA Guidelines on Supervision.³

1.4 Quality and appropriateness of the researcher's professional experience, competences and skills

Discuss the quality and appropriateness of the researcher's **existing** professional experience in relation to the proposed research project.

2. Impact #@IMP-ACT-IA@#

2.1 Credibility of the measures to enhance the career perspectives and employability of the researcher and contribution to his/her skills development

At a minimum, address the following aspects:

• Specific measures to enhance career perspectives and employability of the researcher inside and/or outside academia

³ While the MSCA Guidelines on Supervision are non-binding, funded-projects are strongly encouraged to take them into account.

• **Expected** contribution of proposed skills development to the future career of the researcher.

2.2 Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities #@COM-DIS-VIS-CDV@#

At a minimum, address the following aspects:

- Plan for the dissemination and exploitation activities, including communication activities: Describe the planned measures to maximize the impact of your project by providing a first version of your 'plan for the dissemination and exploitation including communication activities'. Describe the dissemination, exploitation measures that are planned, and the target group(s) addressed (e.g. scientific community, end users, financial actors, public at large). Regarding communication measures and public engagement strategy, the aim is to inform and reach out to society and show the activities performed, and the use and the benefits the project will have for citizens. Activities must be strategically planned, with clear objectives, start at the outset and continue through the lifetime of the project. The description of the communication activities needs to state the main messages as well as the tools and channels that will be used to reach out to each of the chosen target groups.
- Strategy for the management of intellectual property, foreseen protection measures: if relevant, discuss the strategy for the management of intellectual property, foreseen protection measures, such as patents, design rights, copyright, trade secrets, etc., and how these would be used to support exploitation.
- All measures should be proportionate to the scale of the project, and should contain concrete actions to be implemented both during and after the end of the project.

2.3. The magnitude and importance of the project's contribution to the expected scientific, societal and economic impacts

- ⚠ Provide a narrative explaining how the project's results are expected to make a difference in terms of impact, beyond the immediate scope and duration of the project. The narrative should include the components below, tailored to your project.
- △ Be specific, referring to the effects of your project, and not R&I in general in this field. State the target groups that would benefit.
- ▲ The impacts of your project may be:
 - <u>Scientific</u>: e.g. contributing to specific scientific advances, across and within disciplines, creating new knowledge, reinforcing scientific equipment and instruments, computing systems (i.e. research infrastructures);
 - <u>Economic/technological</u>: e.g. bringing new products, services, business processes to the market, increasing efficiency, decreasing costs, increasing profits, contributing to standards' setting, etc.
 - <u>Societal</u>: e.g. decreasing CO2 emissions, decreasing avoidable mortality, improving policies and decision-making, raising consumer awareness.

⁴ In case your proposal is selected for funding, a more detailed Dissemination and Exploitation plan will need to be provided as a mandatory project deliverable during project implementation

- △ Only include such outcomes and impacts where your project would make a significant and direct contribution. Avoid describing very tenuous links to wider impacts.
- ⚠ Give an indication of the magnitude and importance of the project's contribution to the expected outcomes and impacts, should the project be successful. Provide quantified estimates where possible and meaningful.
 - 'Magnitude' refers to how widespread the outcomes and impacts are likely to be. For example, in terms of the size of the target group, or the proportion of that group, that should benefit over time;
 - '<u>Importance</u>' refers to the value of those benefits. For example, number of additional healthy life years; efficiency savings in energy supply.

#§COM-DIS-VIS-CDV§#

3. Quality and Efficiency of the Implementation #@WRK-PLA-WP@##@CON-

SOR-CS@##@PRJ-MGT-PM@#

3.1 Quality and effectiveness of the work plan, assessment of risks and appropriateness of the effort assigned to work packages

At a minimum, address the following aspects:

- Brief presentation of the overall structure of the work plan, including deliverables and milestones.
- Timing of the different work packages and their components;
- Mechanisms in place to assess and mitigate risks (of research and/or administrative nature).

A Gantt chart must be included and should indicate the proposed Work Packages (WP), major deliverables, milestones, secondments, placements, if applicable. This Gantt chart counts towards the 10-page limit.

⚠ The schedule in the Gantt chart should indicate the number of months elapsed from the start of the action (Month 1).

3.2 Quality and capacity of the host institutions and participating organisations, including hosting arrangements

At a minimum, address the following aspects:

- Hosting arrangements, including integration in the team/institution and support services available to the researcher.
- Quality and capacity of the participating organisations, including infrastructure, logistics and facilities should be outlined in Part B-2 Section 5 ("Capacity of the Participating Organisations").

Note that for GF, both the quality and capacity of the outgoing Third Country host and the return host should be outlined.

Associated partners linked to a beneficiary⁵

If applicable, outline here the involvement of any 'associated partners linked to a beneficiary' (in particular, the name of the entity, the type of link with the beneficiary and the tasks to be carried out).

#§CON-SOR-CS§# #§PRJ-MGT-PM§#
------ End of page count (max 10 pages) ------

Part B2 (no overall page limit applied)

4. CV of the researcher (indicative length: 5 pages)

Any information provided in Parts A and B of the proposal should be fully consistent. Always mention full dates (using format: dd/mm/yyyy). The CV should include the standard academic and research record. Any research career gaps and/or unconventional paths should be clearly explained.

At a minimum, the CV should contain:

- a) The name of the researcher;
- b) Professional experience (most recent first, with exact dates in format dd/mm/yyyy);
- c) Education, including PhD award date (most recent first, with exact dates in format: dd/mm/yyyy).

The CV should include information on:

- Publications in peer-reviewed scientific journals, peer-reviewed conference proceedings, and/or monographs (they are expected to be open access either published or through repositories) and other outputs such as data, software, algorithms significant for your research path (they are expected to be open access in appropriate repositories to the extent possible; they should be accompanied by a very short qualitative assessment of their scientific significance and not by the Journal Impact Factor);
- Invited presentations to internationally established conferences and/or international advanced schools;
- Organisation of international conferences, including membership in the steering and/or programme committee;
- Research expeditions led by the researcher;
- Granted patent(s);
- Examples of participation in industrial innovation;
- Prizes and Awards;
- Funding received so far;
- Supervising and mentoring activities;
- Other items of interest.

Applicants who have successfully defended their doctoral thesis *before* the call deadline but who have not yet formally been awarded the doctoral degree must clearly indicate the date of the successful PhD defence ("viva"). Researchers having their last thesis defence *after* the call deadline will be automatically declared ineligible for this call.

⁵ See the definitions section of the MSCA Work Programme for further information.

5. Capacity of the Participating Organisation(s)

Please provide an overview list of all participating organisations (the beneficiary and, where applicable, all associated partners) using template table 5.1 below, and more detailed information for each of the participating organisations (using a separate table for each organisation) using template table 5.2 below.

Any inter-relationship between the participating organisation(s) or individuals and other entities/persons appearing (e.g. family ties, shared premises or facilities, joint ownership, financial interest, overlapping staff or directors, etc.) must be declared in the proposal.

Applicants should provide additional information regarding the administrative/legal relations between the department carrying out the work as described in the table below, and the entity/entities mentioned in Part A of the proposal (i.e. linked to the given Participant Identification Code – PIC).

Should the proposal be shortlisted for funding, all participating organisations will have to be registered with the European Commission's <u>Participant Register Services</u>. Therefore where this information is <u>already known</u>, please provide in Table 5.1 the (draft or validated) nine digit <u>Participant Identification Code</u> (PIC) for the beneficiary and, where applicable, each associated partner.

5.1 Template table: Overview of Participating Organisations

Organisation role	PIC	Legal Entity Short Name	Academic organisation	Country	Name of Supervisor
Tole		Short Name	(Y/N)		Super visor
Beneficiary					
Associated					
partner linked to					
a beneficiary (if					
applicable)					
Associated					
partner for					
outgoing phase					
(mandatory for					
GF)					
Associated					
partner for					
secondment					
(optional)					
Associated					
partner for non-					
academic					
placement					
(optional)					
Other:					

5.2 Template table: Capacity of the Participating Organisations

Please complete a separate table for each participating organisation. For the beneficiary, this table should be <u>maximum 1 page in length</u>; for each associated partner, the table should be <u>maximum ½ page in length</u>.

Choose one of:								
? Beneficiary (compulsory)								
? Associated partner linked to a beneficiary (if applicable)								
? Associated partner for outgoing phase (co	ompulsory for GF only)							
? Associated partner for secondment (optio	nal)							
? Associated partner for non-academic plac	cement (optional)							
[Full name + Legal Entity Short Name +	Country]							
General description								
Role and profile of supervisor								
Key research facilities, Infrastructure	Demonstrate that the beneficiary has sufficient							
,	0 0							
and Equipment INSTRUCTIONS,	suitable environment for training and transfer of							
	knowledge to the recruited experienced researcher.							
	If applicable, indicate the name of the associated							
	partner linked to a beneficiary and describe the							
	nature of the link in the corresponding table.							
D . 1	T. I							
Previous and current involvement in EU-	Indicate up to 5 relevant EU, national or							
funded research and training	international research and training actions/projects							
programmes/actions/projects	in which the institution/department has previously							
	participated and/or is currently participating.							

6. Additional ethics information

Additional information that could not be included in Part A of the proposal (if needed).

7. Additional information on security screening

Additional information on security aspects that could not be included in Part A of the proposal (if needed).

8. Environmental considerations in light of the MSCA Green Charter

Please explain how the proposed project would strive to adhere to the MSCA Green Charter⁶ during its implementation.

9. Required for Global Fellowships only: Letter(s) of commitment from associated partners (hosting the of outgoing phase)

Use this section to add scanned copies of the letter(s) of commitment, if applicable.

Minimum requirements:

- With heading or stamp from the institution;
- Up-to-date document, i.e. not dated prior to the call publication;
- Demonstrating the will to actively participate in the (identified) proposal;
- Explanation of the precise role.

Any additional information the organisation deems useful can be added in the letter.

Note that the expert evaluators will be instructed to disregard the contribution of any associated partners for which no such evidence of commitment is submitted.

In case the letter fails to provide enough information on the associated partner's role and/or enough assurance of their commitment in the project (e.g. no signature, wrong proposal references, outdated letter...), the experts may penalise the proposal on these aspects under the implementation evaluation criterion.

For GF proposals the absence of a letter of commitment will render the proposal inadmissible and the proposal will not be evaluated.

Non-binding example of template letter of commitment for PF associated partners:

I undersigned [title, first name and surname], in my quality of [role in the organisation] in [name of the organisation] commit to set up all necessary provisions to participate as associated partner in the proposal [proposal number and/or acronym] submitted to the call HE-MSCA-2023-PF, should the proposal be funded.

On behalf of [name of the organisation], I also confirm that we will participate and contribute to the research, innovation and training activities as planned in this project. In particular, [name of the organisation] will be involved in [free field for any additional

While the MSCA Green Charter is non-binding and adherence to it will not be subject to evaluation, funded projects are strongly encouraged to take into account the principles it sets out.

⁶ MSCA Green Charter https://ec.europa.eu/msca/green_charter

information that the participating organisation wishes to indicate in order to describe its role and contribution to the project].

I hereby declare that I am entitled to commit into this process the entity I represent.

Name, Date, Signature



Part B-1

- 1. Excellence #@REL-EVA-RE@#
- 1.1 Quality and pertinence of the project's research and innovation objectives (and the extent to which they are ambitious, and go beyond the state of the art)

Insert here text for your proposal

1.2 Soundness of the proposed methodology (including interdisciplinary approaches, consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality of open science practices).

Insert here text for your proposal

1.3 Quality of the supervision, training and of the two-way transfer of knowledge between the researcher and the host

Insert here text for your proposal

1.4 Quality and appropriateness of the researcher's professional experience, competences and skills

Insert here text for your proposal

- 2. Impact #@IMP-ACT-IA@#
- 2.1 Credibility of the measures to enhance the career perspectives and employability of the researcher and contribution to his/her skills development

Insert here text for your proposal

2.2 Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities #@COM-DIS-VIS-CDV@#

Insert here text for your proposal

<i>2.3.</i>	The magnitude and	d importance of	the project's	contribution to	o the expected	scientific,
soci	etal and economic i	mpacts				

Insert here text for	your	proposal
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#\$COM-DIS-VIS-CDV\$# #\$IMP-ACT-IA\$#

- **3.** Quality and Efficiency of the Implementation #@QUA-LIT-QL@##@WRK-PLA-WP@##@CON-SOR-CS@##@PRJ-MGT-PM@#
- 3.1 Quality and effectiveness of the work plan, assessment of risks and appropriateness of the effort assigned to work packages

Insert here text for your proposal

3.2 Quality and capacity of the host institutions and participating organisations, including hosting arrangements

Part B-2

(No overall page limit applied)

4. CV of the researcher

Insert here text for your proposal

5. Capacity of the Participating Organisation(s)

5.1 Template table: Overview of Participating Organisations

Organisation role	PIC	Legal Entity Short Name	Academic organisation (Y/N)	Country	Name of Supervisor
Beneficiary					
Associated partner					
linked to a					
beneficiary (if					
applicable)					
Associated partner					
for outgoing					
phase (mandatory					
for GF)					
Associated partner					
for secondment					
(optional)					
Associated partner					
for non-academic					
placement					
(optional)					
Other:					

5.2 Template table: Capacity of the Participating Organisations

Choose one of:				
? Beneficiary (compulsory)				
? Associated partner linked to a beneficiary (if applicable)				
? Associated partner for outgoing phase (compulsory for GF only)				
? Associated partner for secondment (optional)				
? Associated partner for non-academic placement (optional)				
[Full name + Legal Entity Short Name + Control of the control of t	Country]			
[Full name + Legal Entity Short Name + Coneral description	Country]			
<u>- </u>	Country]			
General description	Country]			
General description	Country]			

Key research facilities, Infrastructure	
and Equipment	
Previous and current involvement in EU-	
funded research and training	
programmes/actions/projects	

6. Additional ethics information

Insert here text for your proposal

(NB: Only if you have additional information that could not be included in the ethics self-assessment)

7. Additional information on security screening

Insert here text for your proposal

(NB: Only if you answered yes to one of the questions in the security issues table, with the exception of "Does this activity involved HE associated and/or third countries?")

8. Environmental considerations in light of the MSCA Green Charter

Insert here text for your proposal

9. Required for Global Fellowships only: Letter(s) of commitment from associated partners (hosting the of outgoing phase)

Insert here text for your proposal