**Global Seed Fund Application Questions**

FOR INFORMATIONAL PURPOSES ONLY. APPLICATIONS MUST BE SUBMITTED ONLINE

<https://misti.mit.edu/faculty-funds/apply-funding>

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| **Project Title** |
| *Please provide a descriptive name of your project*  Please Use this Capitalization Style |
| **MIT Administrative and Fiscal Officer** |
| *This will be the Administrative Officer (AO) or the person responsible for account creation and finance in your office. Please use full names.*  *If you are an international applicant, and you do not have this information, you should ask your MIT collaborator. A* [*list of AOs can be found here for reference*](http://adminconnect.mit.edu/people/administrative-officers)*. Do not put in the name of the MISTI Program Manager.*  Administrative Officer:  First Name: Last Name:  Email:  *Please list the individual within your office/department that processes your travel reports and other financial processes. A* [*list of FOs can be found here for reference*](http://adminconnect.mit.edu/people/financial-officers)*. Please use full names.*  *If you are an international applicant, and you do not have this information, you should ask your MIT collaborator. Do not put in the name of the MISTI Program Manager.*  Financial Officer:  First Name:  Last Name:  Email:  *This information may be obtained from the MIT collaborator’s Administrative Officer or Fiscal Officer.*  Profit Center Number:  Fund Center Number: |
| **Departmental Assistant/Support Staff/Point Person** |
| *Optional: Please list your administrative assistant, lab manager, or other point person in your office that provides administrative support. Please use full names.*  *The MIT PI should complete this section. Do no put in the name of the MISTI Program Manager.*  First Name:  Last Name:  Email: |
| **Countries involved** |
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| **Project field and subfield** |
| *Proposal field – your proposal will be reviewed by someone in these fields (choose up to 2)*   Field 1:  Field 2:  *Please list specific subfield (energy, environmental science, particle physics, robotics, etc.)* |
| **MIT PI** |
| *At least one of the MIT applicants must have PI status, at least one be listed as the “main MIT contact” for the proposal.*  **For each MIT Applicant:** First Name:  Last Name:  Title: Department: Lab or Center:  MIT Email: |

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| **International Collaborator** |
| **For each International Collaborator:**  First Name: Last Name:  Title:  Institution:  Department: Lab or Center:  Street address  City and postal code  Country  Email:  Research group website: |
| **Brief abstract** |
| *Provide a brief summary of the proposed project written for an audience of non-experts. This summary may be used in promotional materials. (limited to 250 words)* |
| **Description of collaboration (if applicable)** |
| *Provide a brief history of the collaboration and describe how your work is complementary.(limited to 250 words)* |
| **Description of the proposed project** |
| *Describe in detail the proposed project.*  *Funding may be used to cover travel and meeting costs to facilitate international projects and collaboration. Funds may not be used to cover salaries or materials and long term stays of graduate students. Please include any technical information that will help scientific reviewers in your field evaluate the proposal. Please review the guidelines and eligibility from our* [*website*](https://misti.mit.edu/faculty-funds/guidelines-eligibility)*. (limited to 1500 words)* |
| **Exchanges and activities planned, including student participation** |
| *Describe in detail the exchanges and activities planned (faculty and student exchanges, workshops, meetings) (limited to 250 words)* |
| **In this current or proposed collaboration, what other additional activities are planned outside of the seed funding?** |
| *Describe additional activities and how they will be funded (NSF, etc.) (limited to 250 words)* |
| **Project sustainability** |
| *After MISTI seed funding, how will the project continue? (limited to 250 words)* |
| **Other Funding** |
| *Are you applying for any other seed or research funds within MIT for this project?*  *If yes, which one(s)? List the name of the grant/fund/program that you are applying for/applied for and the name of the agency/fund providing the funds.*  *Are you applying for any other seed or research funds outside MIT for this project?*  *If yes, which one(s)? List the name of the grant/fund/program that you are applying for/applied for and the name of the agency/fund providing the funds.* |

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| **Proposal Budget:** | | | | | | |
| **Budget**  *Note: departmental allocations may apply; please refer to your MIT department.* | | | | | | |
| **MIT applicant(s)**  *Faculty or research scientist travel*  *(For travel abroad)*  *Scroll right to complete all required fields* | | | | | | |
| Team member | Status | Approximate travel dates and length | | Activities planned and location | Funds requested in USD  (do not use commas or decimal points) | |
|  |  |  | |  |  | |
| Team member | Status | Approximate travel dates and length | | Activities planned and location | Funds requested in USD  (do not use commas or decimal points) | |
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| **Estimated total number of trips planned for all MIT faculty/researchers (going to partner location):** | | | | | | |
| **MIT student(s)** *MIT student travel*  *(For travel abroad)*  *Scroll right to complete all required fields* | | | | | | |
| Student | Year  (U or G) | Approximate travel dates and length | | Activities planned and location | Funds requested in USD (do not use commas or decimal points) | |
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| Student | Year  (U or G) | Approximate travel dates and length | | Activities planned and location | Funds requested in USD (do not use commas or decimal points) | |
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| **Estimated total number of trips planned for all MIT students (going to partner location):** | | | | | | |
| **International collaborator(s)**  *International faculty and research scientists travel*  *(For travel to MIT)*  *Scroll right to complete all required fields* | | | | | | |
| Collaborator | Approximate travel dates and length | | | Activities planned and location | Funds requested in USD (do not use commas or decimal points) | |
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| Collaborator | Approximate travel dates and length | | | Activities planned and location | Funds requested in USD (do not use commas or decimal points) | |
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| **International student(s)**  *International student(s) travel*  *(For travel to MIT)*  *Scroll right to complete all required fields* | | | | | | |
| Student | Approximate travel dates and length | | | Activities planned and location | Funds requested in USD (do not use commas or decimal points) | |
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| Student | Approximate travel dates and length | | | Activities planned and location | Funds requested in USD (do not use commas or decimal points) | |
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| **Estimated total number of trips planned for all international students (going to MIT):** | | | | | | |
| **Estimated total number of all international/non-MIT students (undergraduate and graduate) who will participate in this project:** | | | | | | |
| **Non-travel related items (meeting and/or workshop)** *Not travel related items*  *Scroll right to complete all required fields* | | | | | | |
|  | Activities planned (and location) | | Approximate dates and length | | | Funds requested |
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| **Total funds requested in USD:** | | | | | | |
| **Overhead amount (10%):** | | | | | | |
| **Total USD with Overhead:** | | | | | | |