**Appendix 2: Letter from the supervisor at the foreign university**

[Insert letterhead of the institution]

At [place], on [date],

**Object:** Letter from the supervisor at the foreign university

To the Barrande Fellowship Committee,

Hereby, I, [First Name – Name –Position] in the role of the supervisor at [Institution’s name], am pleased to invite [First Name – Name of the applicant], [Ph.D. student] for a [short-term research stay] at [Institution’s name] in the framework of the Barrande Fellowship Programme 2023.

[Presentation of the Applicant and his/her research work]

[Explanation of the interest in receiving him/her in regards to his/her research and to the relations between the home and foreign institutions—the expertise of host laboratories/research centres should be demonstrated by references (publications, projects, etc.)]

In short, I strongly and without reservations recommend [First Name – Name of the applicant] as a candidate for the Barrande Fellowship Programme.

I fully agree with his/her proposed project and to conduct the supervision of his/her research jointly with [First Name – Name –Position of the supervisor at home institution] at [home institution’s name], and with the expected dates of the stay:

[List of the expected dates of the stay at the foreign institution] Sincerely,

Signature

First Name – Name

Position

Institution

E-mail

Telephone number