



IOCB  
PRAGUE

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# Meeting with Group Leaders

Jan Konvalinka | March 28, 2025

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# Agenda

- Change in IOCB Tech & IOCB leadership
- Safety updates
- Students
- Research data management
- CAS Evaluation
- HR Award news
- Administration news
- Events

# Change in IOCB Tech & IOCB leadership

- From April 1<sup>st</sup>, Martin Fusek will step down from the position of IOCB Tech CEO and from the position of IOCB Vice-director for translational research
- Milan Prášil (currently i&i Prague) will take over both functions



## MUDr. Milan Prášil, MBA

- Graduated from the 1st Medical Faculty of Charles University in Prague (1995)
- Got his MBA from the Rochester Institute of Technology and the U.S. Business School in Prague (1996)
- Chancellor of the Charles University in Prague for 8 years
- Worked for the Czech branches of research-oriented pharma producers (Novo Nordisk, Bayer)
- Senior management experience at Genzyme Therapeutics
- Joined i&i Prague as a Chairman of the Board of Directors in November 2023

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# Safety updates

# Treatment of pregnant employees

- IOCB is determined to protect the mother and the fetus
- The pregnant woman should inform the GL or HR department - they should share the information
- If the pregnant woman works with acute or chronic toxins, carcinogens category 1A or 1B, mutagens category 1A or 1B, chemicals toxic for fetus cat 1A, 1B or 2 or chemicals that sensitize the skin or respiratory track, cytostatics, viruses or other biological agent of category 2,3 or 4 she needs to be transferred to the environment where she can not get into the contact with these
- There will be new guideline issued where more details will be provided



Pregnancy is very private information (GDPR) and the pregnant person may choose not to share it. But please encourage your people to share this info – it is for their benefit.

# Treatment of pregnant employees

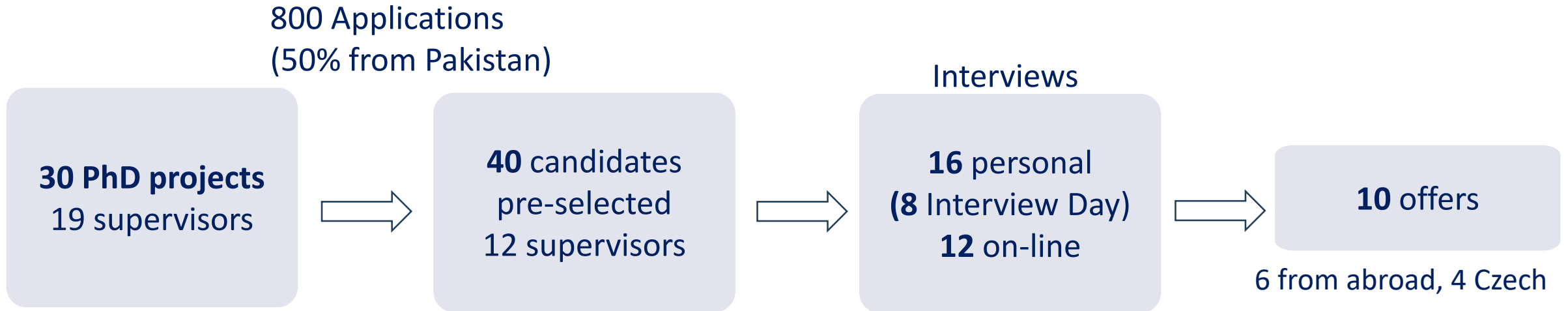
## Summary of GL duties - take-away

- Once GL knows about the pregnancy, it is his/her responsibility to provide environment free of the chemicals mentioned earlier
- GL must make sure that HR is also informed asap
- IOCB and GL are responsible from the moment they learn about pregnancy
- Make sure that all people in your lab know the rules - need to avoid the situation when woman says that „she did not not know“

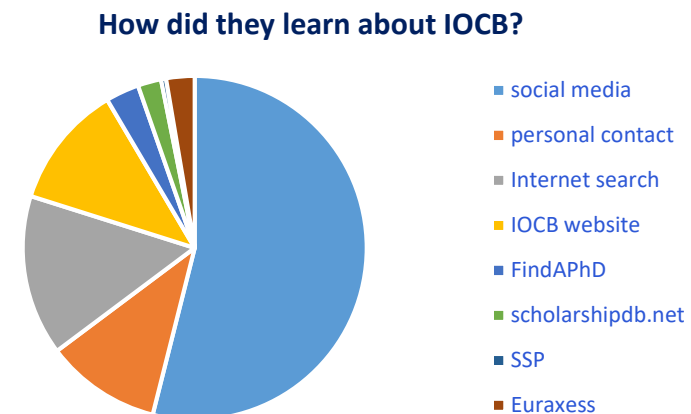
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# Students

# Call for application and PhD Interview Day 2025



	2019	2023	2024	2025
Czech Rep.	12	15	6	13
Europe	43	16	17	14
India	72	105	126	164
Pakistan	10	199	93	396
Iran	7	21	21	27
Rest of Asia	24	18	9	34
Africa	20	37	39	141
Rest	5	2	4	8
	<b>193</b>	<b>413</b>	<b>315</b>	<b>797</b>





# SSP – Summer Student Program

- SSP is for Master's students from EU universities looking for summer work experience.
- **Institute provides:** accommodation  
financial supports (c. 980 € for the 8-week stay)

Travel expenses are covered by the students.

- Application on-line: deadline May 5 (Institute's website)
- Selection deadline: May 19
- Student stays: **July 7 –August 29**
- Organized by PhD coordinator - Martina Nussbaumerová

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# Research data management

# Electronic Laboratory Notebooks evaluation and selection

- **8 months** of testing **>60 participants**
- More than 16 solutions reviewed
- Outcomes:
  - **CDD Vault** – CHEM and part of BIO cluster
  - **eLabNext** – BIO cluster



BIO groups: **Choose preferred ELN** with your testers.

# Electronic Laboratory Notebooks security

- Cloud base - fast updates and vendor support
- We understand your concerns about data security and availability
- Regular backups at IOCB
- Security-focused presentations:
  - eLabNext: April 1, 2025 at 2 PM
  - CDD Vault: April 3, 2025 at 3 PM







All future users are warmly encouraged to attend

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# Evaluation of CAS Institutes

# Quinquennial Evaluation of CAS Institutes 2020-2024

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- **Completed Tasks: Phase 1**  
  - thank you for your timely submissions!
- **Phase 2: Starting NOW** 
  - templates for background materials will be distributed by e-mail
  - all instructions included in the template (this time English only)
  - recommended approach: please utilize your recent evaluation reports
  - distribute your work on the document to ensure timely submission
  - internal deadline for submission: end May 2025
- **On-site evaluation: 3 days during September 22 - October 17, 2025** 
  - no information yet



# Quinquennial Evaluation of CAS Institutes 2020-2024

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## Phase 2: Background materials for Research Teams

- **Research Quality:** team's research activity, significant recognition, future development concepts
- **Societal Relevance:** research applicability, significant results applied in practice (case studies), service to scientific community
- **Self-assessment:** Progress evaluation in both criteria
  - documentation requirements vary by team size (your FTE-based quota gets handy once again):
    - <10 FTE researchers: ~6 pages for research activity, 1-2 case studies
    - 10-20 FTE researchers: ~9 pages for research activity, 2-3 case studies
    - (>20 FTE researchers: ~12 pages for research activity, 4-5 case studies)
  - all documents must follow specified formatting requirements in English
  - if you appoint someone in your group to take charge of this task, please inform me ASAP
  - publication statistics can be easily retrieved from ASEP (link will be provided)

**WE ARE LOOKING FOR VOLUNTEERS TO FILL A SAMPLE DOCUMENT FOR REFERENCE**

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# HR Award news



# HR Award Soft Skills Academy

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- **AI for researchers: Dr. Michaela Liegertová**

4 April 10 AM: Workshop for Group leaders

11 April 9 AM, 12:45 PM: Workshop for postdocs



- **How to be a presentation star: Olga Medlíková (Czech only)**

8 April 10 AM, IOCB Lecture Hall



- **The art of not being BORING: Phil Mason**

6 May 10 AM, IOCB Lecture Hall



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# Administration news

## Update on GAČR 2026 project proposal preparation

- 70 project proposals in preparation
- A big thank to all those who have met our internal deadlines – we appreciate your cooperation
- We ask all the others to send the documents for the formal check - as soon as possible
- If you have any doubts, please do not hesitate to contact us - we are here to help you



**The GA ČR deadline** is approaching very quickly - **3 April 2025** is just around the corner

# Reminder from Technical-Economic Administration

- Starting from April 1st 2025 - processing of domestic business trips electronically
- Starting from July 1st 2025 - processing of foreign business trips electronically
- Proceeding communicated also with Lab Managers

# Power outage on 9 April



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# Events



# Guest access to the IOCB during events organized by employees

## Brief summary

- **one-time entry of max. 20 guests** - by organizer at the entrance or by concierge at the reception desk (must be supplied with the list of attendees)
- **repeated entries and exits or more than 20 guests** - the organizer will arrange for staff at the entrance door,
- for **longer events**, repeated entries and exits - the possibility of renting or issuing identification **cards**.



**Detailed information:**  
Directive S2018-02, paragraph 2

# Happy Hours – Rules and ideas

## A quick reminder of the rules:

- ⊘ No kids – Happy Hours are for IOCB employees only
- ⊘ No external guests – unless explicitly approved by the Director
- 🕒 Ends at 9:00 PM – please respect the time
- 🍷 Watch your alcohol intake – we're still in a work environment

## Spicing up Happy Hours – what would you enjoy?

- 🎭 Themed evenings
- ☐ Quizzes, board games, mini challenges
- 🏀 Sport competitions
- 🎸 Music performances
- 👅 Tastings (non-alcoholic drinks, country-themed tastings, local and seasonal treats...)
- ☐ Workshops
- 🔄 Rotating program hosts – each group gets their chance to shine...

**We'd love to hear your ideas!**



# GLs Meeting in Liblice (2026)

Note for your agendas:

Next COLORADO SKI TRIP will take place in Liblice on 22<sup>nd</sup>-23<sup>rd</sup> January 2026

# IOCB Events 2025

24/4	Happy Hours
28/4 & 29/4	Dana Hocková Lecture – Prof. Cecília Arraiano (Instituto de Tecnologia Química e Biológica, Portugal)
28–29/4	mzmine Community Meeting
12/5	Cryo-EM Opening Minisymposium
13/5	Invited Lecture – Prof. Nicolai Cramer (École Polytechnique Fédérale de Lausanne, Switzerland)
18–21/5	24th Interdisciplinary meeting of young scientists (Milovy)
29/5	IOCB Family Day
5–7/6	Science Fair
11/6	100 <sup>th</sup> Anniversary of Dejvice Campus (Vítězné náměstí)
26/6	Happy Hours
21–22/8	Prague bioML Symposium 2025
28/8	Happy Hours
18-19/9	IAB on-site visit
23/9	Happy Hours
25/9	Molecular rotor Workshop 2025
1/10	Invited Lecture – Prof. Ülo Langel (Stockholm University, Sweden)
18/11	Invited Lecture – Prof. Jana Roithová (Radboud University, Nijmegen, Netherlands)
1–2/12	Dream Chemistry Award 2025 – Finals
12/12	IOCB Christmas Party

# Mtgs with GLs – Schedule for 2025

- April 25
- May 30
- June 20
- September 26
- October 24
- November 21
- December 19

## 2026

- 22.–23. 1. Meeting in Liblice

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# Thank you!